

If you would like to speak before the Canaveral Port Authority Board of Commissioners during Public Comments on a topic relevant to the Canaveral Port Authority Commission Agenda for this meeting, please complete a Public Comment Request card and give the card to the recording secretary. Public Comment Request cards are located near the outside entry doors next to the agenda for this meeting. All persons speaking will follow conduct as set forth by Canaveral Port Authority Policy POL-2016-001-EXE-3, Public Participation and Conduct at Board Meetings.

1. Before approaching the podium, please remove hats and sunglasses and turn all cell phones off or to vibrate.
2. Please proceed to the podium when your name is called by the Commission Chairman and state your name, business affiliation, and city of residency for the recording secretary.
3. You will have **THREE MINUTES** to speak before the Board of Commissioners.
4. Do not make threats or rude comments, including the use of profanity, to or about members of the Board or Canaveral Port Authority Employees.
5. All statements are to be directed to the Commission Chairman. You may not address or question Board members or Port Staff individually unless directed by the Chairman.
6. Be respectful of other people's ideas or situations when you talk. Try not to judge them or point fingers.
7. Be patient when listening to others speak and do not interrupt them.

No Board action will be taken on requests during Public Comments unless determined by the Commission Chairman to be an emergency. Any other requests for Board action may be placed on the agenda for a subsequent meeting.

## **CANAVERAL PORT DISTRICT BOARD OF COMMISSIONERS**

**August 24, 2016**

**Port Commission Room**

**Port Canaveral, Florida 32920**

### **AGENDA**

This meeting is open to the public

#### **9:00 a.m.**

- A. Meeting called to order and Pledge of Allegiance
- B. Approval of Agenda for this Meeting

#### **9:10 a.m. First hearing of Proposed FY2017 Budgets - Time Certain (Rodger Rees)**

- C. Personal Appearances and Presentations
  1. Cocoa Beach Convention and Visitors Bureau Presentation (Marshall Hooks)
  2. Capital Projects Update (Bill Crowe)
  3. Brevard Veteran Council (Don Weaver)
- D. Commission Discussion Items
  1. Consideration of approving Resolution # RES-2016-12-EXE-3 supporting the Brevard Veterans Council, Inc. (Wayne Justice)
- E. Reports
  - (1) Accounting and Finance
    - a. Report of May, June and July 2016 Financial Statements (Rodger Rees)
    - b. Consideration of approving the Financial Reports for July 2016 (Pat Poston)
      1. Statistical Report
      2. Aging Report
      3. List of Bills
      4. List of Disposals
      5. Attorney Fees
      6. Commissioner Expenses
  - (2) Chief Executive Officer
    - a. Status of on-going business (John Murray)

- b. Public Comment for Consent Agenda Items
  - c. Consent Agenda
- (1) Consideration of approving the Minutes of the June 22, 2016 Commission Meeting. (Melanie Bradford)
  - (2) Consideration of approving the Minutes of the July 27, 2016 Special Meeting. (Melanie Bradford)
  - (3) Consideration of approving various project contract change orders including (Bill Crowe):
    - a. Change Order #5 to GLF Construction Corp. P14443, for the Channel Wide / Deepening Project (CN 1-8-10-12-014A). CO 5 is for a minimum required funds from third party for GLF claim in the amount of \$76,985.74 and a net decrease for unused funds in the amount of (\$68,308.40) for a net increase of \$8,677.34.
    - b. Change Order #1 to Ivey's Construction Inc., P18858, for the North Warehouse Life Safety Modifications Project (CN-16-004). CO 1 is for a net decrease for unused contract funds, in the amount of (\$5,732.59).
    - c. Change Order #2 to Vortex Marine Construction, Inc., P17967, for the CT5 Pier Extension Project (CN-15-021). CO 2 is for a net decrease for ODP's, Freight & Taxes in the amount of (\$743,180.79), see attached breakdown for reference, and for unused Contingency / Allowance funds in the amount of (\$407,568.23) for a total net decrease of (\$1,150,749.02).
    - d. Scrivener's note correction to Change Order #4 to Ivey's Construction Inc., P14827 for the Cruise Terminal 1 D/B Terminal (CN-3-2-01-13-015).
    - e. Change Order #4 to Ivey's Construction Inc., P17907, for the CT5 D/B Parking Garage (CN-15-027). CO4 is for a net decrease for ODP's, Freight & Taxes in the amount of (\$5,640,064.09), see attached breakdown for reference. Item two is the project budget transfer of \$506,000.00 for a complete deduct of (\$6,146,064.09).
    - f. Change Order #3 to Ivey's Construction, P16444, for the AT1 / Auto Terminal (CN-14-017). CO3 is for a net decrease for ODP's, Freight & Taxes in the amount of (\$139,889.71), see attached breakdown for reference, and for unused funds in the amount of (\$8,772.38) for a total net decrease of (\$148,662.09).
    - g. Change Order #1 to Vortex Marine Construction, Inc P18521 for the CT10 Waterside Modification Project (CN-15-022) is for a net decrease of (\$1,859.00) and an increase to P17421 of \$1,859.00 to CH2M Hill Continuing Contract Consultant.
    - h. Change Order #2 to The Haskell Company, P17860, for the CT5 Renovations and Expansion, CN-15-012, for a net decrease for ODP's, Freight & Taxes actually used in the amount of (\$3,442,369.74), a net decrease for CPA Purchased FFE materials in the amount of (\$115,313.75) and a negotiated close out settlement net increase of \$506,000 for a total net decrease of (\$3,051,683.49).
  - (4) Consideration of approving a purchase order to CH2M under their general engineering services contract for the inspection and evaluation of the sheet pile berth walls throughout the port in an amount not to exceed \$195,980. (Patrick Hammond/Bill Crowe)
  - (5) Consideration of approving a purchase order to CH2M under their general engineering services contract for design and engineering services related to the repair and replacement of fenders and bollards at NCP 1 & 2, SCP 3, CT 2 and berths throughout the port and the repair of the concrete deck and curbing at NCP 1 in an amount not to exceed \$98,942. (Patrick Hammond/Bill Crowe)
  - (6) Consideration of approving the Memorandum of Agreement between the State of Florida, Department of Transportation and the Canaveral Port Authority for the George King Boulevard and SR 528 Interchange. (Jim Dubea/Bill Crowe)

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- (7) Pulled by staff.
  - (8) Consideration of authorizing advertising for professional services in accordance with the Competitive Negotiations Act for requests for qualifications for Minor Architectural and Engineering Consultant Services - renewal date September 2016; Planning & Economics Feasibility Services - renewal date October 2016 and Roofing Services - renewal date October 2016. (Maureen Whitford/Bill Crowe)
  - (9) Pulled by staff.
  - (10) Consideration of approving the grant of a non-exclusive drainage easement to Brevard County for the Canaveral Crossroads project on the barge canal. The document has been reviewed and approved by General Counsel and Port Attorney. (Diane Denig/Scott Shepard)
  - (11) Consideration of approving Addendum to the Interlocal Agreement with the Brevard County Sheriff's Office for Seaport Security and Law Enforcement Service. (John Murray)
  - (12) Consideration of authorizing staff to piggyback off of the US Communities Government Purchasing Alliance contract 15-JLP-023 for the removal/replacement of a HVAC chiller at Cruise Terminal 8 and authorize staff to issue a purchase order to Trane US, Inc. for a total cost not to exceed \$360,000.00. (AJ Jendroch/Bill Crowe)
  - (13) Consideration of approving the execution of the Bill of Sale forms to dedicate the waterlines, water mains, and appurtenances to the City of Cocoa for the potable water service for the water main at the Canaveral Port Authority Vehicle Staging Area 7 (CPA VSA 7) along 550 Dolphin Road, Cape Canaveral, Florida. (Bill Crowe)
  - (14) Consideration of authorizing an additional \$1,000 to Commissioner Wayne Justice's travel budget for travel through September 30, 2016. The additional expense will be deducted evenly from the remaining (4) Commissioner's travel budget.
- F. Public Comments – three minutes per person
- G. Commissioner Reports
- H. Adjournment until next scheduled meeting to be held on Wednesday, September 28, 2016.