

If you would like to speak before the Canaveral Port Authority Board of Commissioners during Public Comments on a topic relevant to the Canaveral Port Authority Commission Agenda for this meeting, please complete a Public Comment Request card and give the card to the recording secretary. Public Comment Request cards are located near the outside entry doors next to the agenda for this meeting.

1. Please proceed to the podium when your name is called by the Commission Chairman and re-state your name for the recording secretary.
2. You will have **THREE MINUTES** to speak before the Board of Commissioners.
3. All statements are to be directed to the Commission Chairman; you may not address or question Board members or Port staff individually unless specifically directed to.
4. Please be respectful and remove hats and sunglasses. Using profane language is unacceptable.

No Board action will be taken on requests during Public Comments unless determined by the Commission Chairman to be an emergency. Any other requests for Board action may be placed on the agenda for a subsequent meeting.

CANAVERAL PORT DISTRICT BOARD OF COMMISSIONERS

January 20, 2016

Port Commission Room

Port Canaveral, Florida 32920

AGENDA

This meeting is open to the public

9:00 a.m.

- A. Meeting called to order and Pledge of Allegiance
- B. Approval of Agenda for this Meeting
- C. Personal Appearances and Presentations
 1. 21st Century Deepening Update (David Miller, Jerry Diamantides, Gary Ledford)
 2. Titusville Purchase Agreement Decision (Shepard, Rees)
 3. Ground Transportation Improvement Progress (Blanchard)
- D. Commission Discussion Items
 1. Election of Officers for 2016 Calendar Year (Bistline)
 2. Selection of Ambassadors
 3. Community Representatives
- E. Reports
 - (1) Accounting and Finance
 - a. Consideration of approving the Financial Reports for December 2015 (Poston)
 1. Statistical Report
 2. Aging Report
 3. List of Bills
 4. List of Disposals
 5. Attorney Fees
 6. Commissioner Expenses
 - b. Preliminary Draft Report of November 2015 Financial Statements – Pending Completion of Audit (Rees)
 - c. Project Financing Update and Action Plan (Rees)
 - d. Bond Covenant Changes (Rees)
 - (2) Chief Executive Officer
 - a. Status of on-going business (Walsh)

b. Public Comment for Consent Agenda Items

c. Consent Agenda

- (1) Consideration of approving the Minutes of the December 16, 2015 Commission Meeting. (Walsh)
- (2) Consideration of approving the Minutes of the January 8, 2016 Special Commission Meeting. (Walsh)
- (3) Consideration of approving various project contract change orders including:
 - a) Change Order #1 to Heard Construction, P16596 for a net decrease for unused funds in the amount of (\$146,976.26) for the SpaceHab Improvements, project (CN14-019)
 - b) Change Order #2 to WJ Construction, P16842 for a net decrease for unused funds in the amount of (\$6,564.09) for the CCFR Fire Trainer structure, project (CN-15-001) (Hammond/Perley)
 - c) Change Order #1 to Orion Marine, P16979 for a net decrease for unused funds and to back charge for insurance settlement of replacement of mooring bollard at North Cargo Pier 3 in the amount of (\$1,340,600.00) for the Tug Berth Expansion, NCP3 Mooring Improvements project (CN14-001)
- (4) Consideration of approving a twelve (12) month extension of Torcivia, Donlon, Goddeau & Ansay, P.A. Agreement, PUR-RFP-14-5, dated January 21, 2015, for Special Magistrate Services for \$12,000. (Hammond/Hicks)
- (5) Consideration of approving Change Order #4 to Heard Construction and increasing purchase order P16720, project CN14-29 under the continuing services contract for improvements to the Maritime Center facility first floor Commissioner restrooms in an amount not to exceed \$75,946.71. (Crowe/Hicks)
- (6) Consideration of authorizing the extension of various continuing consultant contracts through the dates indicated with the rates as shown. (Perley/Hicks)
- (7) Consideration of approving Change Order #2 to purchase order P17907 to Ivey's Construction under their CT5 Parking Garage contract for the roadway construction surrounding the CT5 parking garage in an amount not to exceed \$2,497,771. (Perley/Hicks)
- (8) Consideration of approving Change Order #3 to purchase order P17907 to Ivey's Construction under their CT5 Parking Garage contract for the design and construction of a passenger access ramp to service all floors of the newly constructed parking garage at CT-5 in an amount not to exceed \$875,000.00. (Blanchard/Crowe)
- (9) Consideration of approving the selection committee recommendation to short list the selected firms for CT10 CM at Risk Renovation Project (PUR-RFP-15-15) and proceed to the Step 2 technical, pricing and schedule proposals. (Perley/Hicks)
- (10) Consideration of awarding a contract for the Cruise Terminal 10 Berth (Waterside) PUR-ITB-15-4 to the lowest responsive bidder, Vortex Marine Construction, Inc. in the amount of \$1,789,500.00 (Perley/Hicks)
- (11) Pulled
- (12) Consideration of authorizing staff to advertise for professional services in accordance with the Consultants Competitive Negotiations Act (CCNA) for qualified minor Architectural/Engineering and Planning Design Specific Services. Renewal date is March 2016. (Perley/Hicks)
- (13) Consideration of approving negotiating and entering a buyout/termination agreement of the remaining term of the 745 Holding Company, Inc 30 Year Lease dated September 1, 1988, expiring August 31, 2037 located at 8985 Columbia Rd at a purchase price of \$870,000.00, (purchase price of \$850,000.00 plus a NTE amount of \$20,000 for environment testing, closing costs and pro-rated 2016

property taxes) subject to the review and approval by General Counsel and the Port Attorney. (Denig/Shepard)

- (14) Consideration of approving the Protective Footwear Policy, POL-2016-001-HRO-3. This policy has been reviewed by General Counsel. (Kane)
- (15) Consideration of approving an increase to purchase order P16257 to Littlejohn Engineering Associates, Inc. for Port Canaveral Visioning Additional Services No. 3 to continue to assist CPA in the Port's Cove Area and other planning tasks in the amount of \$45,000. (Walsh)
- (16) Consideration of approving staff to exercise the Purchase Option for Phase I of the Titusville Logistics Center and to purchase from FDG TICO, LLC an approximately 246,300 square foot distribution warehouse located on the west side of US 1 approximately 0.4 miles north of Kings Hwy. In accordance with the Lease by and between CPA and FDG TICO, LLC, the purchase price is \$70.62 per square foot of building (based on the final square footage as determined in accordance with the Lease). The purchase price is estimated at \$17,389,469, subject to confirmation of square footage, plus closing costs. Closing would occur upon substantial completion of the building and improvements. Substantial completion is currently scheduled to be on March 15, 2016. (Langley/Shepard)
- (17) Consideration of authorizing a Temporary Utility Construction Easement to Brevard County for the installation of a sanitary sewer force main under the Barge Canal along the east side of State Road 3 with construction to be undertaken by Brevard County, subject to review and approval by the Port Attorney and General Counsel. (Langley)
- (18) Consideration of approving a revised amendment to the Norwegian/Prestige Cruise Line Contract. (Walsh)

F. Staff Discussion Items

- a. LNG Bond and Land Lease Deal Update (Rees/Shepard)
- b. Tariff Discounts for Regular Liner Service (Cabrera/Mathis)

G. Public Comments – three minutes per person

H. Commissioner Reports

1. Consideration of approval of Chief Executive Officer Employment Agreement between Canaveral Port Authority and John W. Murray. (Bistline/Allender)

I. Adjournment until next scheduled meeting to be held 9:00 a.m. Wednesday, February 17, 2016.