

**CRUISE TERMINAL X
ARCHITECTURAL AND ENGINEERING DESIGN AND PERMITTING SERVICES
RFQ-24-3
PN 23-049A**

REQUEST FOR QUALIFICATIONS

The Canaveral Port Authority is seeking qualifications from interested engineering and design firms to provide **ARCHITECTURAL AND ENGINEERING DESIGN AND PERMITTING SERVICES FOR A NEW CRUISE TERMINAL AND SITE WORK** for the Canaveral Port Authority, Cape Canaveral, Florida, RFQ-24-3, PN 23-049A. Project includes terminal building and support facilities, utilities, offsite roadway, signalization improvements, and adjacent sitework.

To obtain a Proposal Qualifications Packet, interested parties can download the Packet directly from the CPA website <https://www.portcanaveral.com/Business/Current-Solicitations> via the VendorLink portal. Packets will be available 05/13/2024. Direct all inquiries to Karen Pappas at (321) 394-3219 or kpappas@portcanaveral.com. This solicitation is governed by CPA Policy POL-2016-002-PUR-3, Establishment of a Limited Communications Period with Respect to Procurement Procedures. A copy of this policy is available on the CPA website.

Mandatory pre-proposal site visits, related to Step 2, are scheduled for 10:00 AM on June 18, 2024, and June 25, 2024, at 445 Challenger Rd, Cape Canaveral, FL 32920. All Step 2 Shortlisted teams are required to attend one of the two mandatory site visits. At least one member from all the team's major design divisions are required to attend; i.e. architectural, mechanical, electrical, plumbing, structural, and civil.

Step 1 Sealed Qualifications Proposals will be received by the undersigned at Canaveral Port Authority, Maritime Purchasing Center, 399 Challenger Rd, Cape Canaveral, Florida 32920 until **June 4, 2024, at 2:00 PM-EDT (Eastern Daylight Time)**. The Maritime Purchasing Center is open weekdays from 8 AM to 12 noon and from 1 PM to 5 PM. Also, by the specified date and time, an electronic copy of the Qualifications Proposal must be uploaded through VendorLink.

A selection committee meeting will be held on June 7, 2024, at 10:00 AM for the purpose of reviewing proposals and preparing a shortlist. All shortlisted Teams will be required to attend presentations on July 12, 2024. A selection committee meeting will follow at 2:00 PM for the purpose of reviewing proposals/presentations and preparing a final ranking. This final ranking will be presented to the Canaveral Port Authority Board of Commissioners for approval at a special meeting in July, 2024. The selection committee meeting will be held in the Maritime Purchasing Center, 399 Challenger Rd, Cape Canaveral, Florida 32920.

It is anticipated that only one firm will be selected. The Owner reserves the right to reject all proposals with or without cause, to waive technical errors and informalities, and to accept the proposal that best serves the Owner.

The Canaveral Port Authority

By _____

Karen Pappas
Director, Procurement

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