

REQUEST FOR PROPOSALS

The Canaveral Port Authority is seeking proposals from qualified firms interested in providing Employee and Retiree Health Insurance Program Consulting and Broker Services (RFP-24-3) to the Canaveral Port Authority, Cape Canaveral, Florida.

Proposal Packets can be downloaded directly from the CPA website <https://www.portcanaveral.com/Business/Current-Solicitations> via the VendorLink link. Direct all inquiries to Karen Pappas at (321) 394-3219 or kpappas@portcanaveral.com. This solicitation is governed by CPA Policy POL-2016-002-PUR-3, Establishment of a Limited Communications Period with Respect to Procurement Procedures.

Sealed written Proposals will be received by the undersigned at the Canaveral Port Authority, Maritime Purchasing Center, 399 Challenger Rd., Cape Canaveral, Florida until **May 7, 2024 at 2:00 PM-EDT**. The Maritime Purchasing Center is open week days from 8 AM to Noon and from 1 PM to 5 PM. Also by the specified date and time, an electronic copy of the Proposal must be uploaded through VendorLink.

A selection committee meeting will be held on May 10, 2024 at 10:00 AM for the purpose of reviewing proposals and preparing a ranking. Presentations (if needed) will be scheduled for the morning of May 14, 2024 and will be followed at 2:00 PM by a second selection committee meeting (if needed) to prepare the final ranking. The final ranking will be presented to the Canaveral Port Authority Board of Commissioners for approval at their May 22, 2024 meeting. The selection committee meetings will be held in the Maritime Purchasing Center, 399 Challenger Rd, Cape Canaveral, FL and will be open to the public.

It is anticipated that only one firm will be selected. The Owner reserves the right to reject all proposals with or without cause, to waive technical errors and informalities, and to accept the proposal that best serves the Owner.

The Canaveral Port Authority

By _____
Karen Pappas
Director, Procurement

Publish on: April 16, 23, 30, 2024
Florida Today – Brevard Edition