

## REQUEST FOR PROPOSALS

The Canaveral Port Authority is seeking proposals from qualified firms interested in providing Vending Services (RFP-25-12) to the Canaveral Port Authority, Cape Canaveral, Florida.

Effective April 8, 2025, Proposal Packets can be downloaded directly from the CPA website <https://www.portcanaveral.com/business/vendor-services/bids-solicitations> via the VendorLink link. Direct all inquiries to Karen Pappas at (321) 394-3219 or [kpappas@portcanaveral.com](mailto:kpappas@portcanaveral.com). This solicitation is governed by CPA Policy POL-2016-002-PUR-3, Establishment of a Limited Communications Period with Respect to Procurement Procedures. A copy of this policy is available on the CPA website.

Sealed written Proposals will be received by the undersigned at the Canaveral Port Authority, Maritime Purchasing Center, 399 Challenger Rd., Cape Canaveral, Florida until **May 7, 2025, at 2:00 PM-EDT (Eastern Daylight Time)**. The Maritime Purchasing Center is open weekdays from 8 AM to Noon and from 1 PM to 5 PM. Also, by the specified date and time, an electronic copy of the Proposal must be uploaded through VendorLink.

Mandatory site visits will be held at 10:00 AM on April 16, 2025, and April 23, 2025, starting at the Maritime Purchasing Center. Attendance of only one of the site visits is required to submit a proposal.

A selection committee meeting will be held on May 15, 2025, at 11:00 A.M. for the purpose of reviewing proposals and preparing a final ranking. The final ranking will be presented to the Canaveral Port Authority Board of Commissioners for approval at their June 4, 2025, meeting. The selection committee meeting will be held in the Maritime Purchasing Center and will be open to the public.

The Owner reserves the right to reject all proposals with or without cause, to waive technical errors and informalities, and to accept the proposal that best serves the Owner.

The Canaveral Port Authority

By \_\_\_\_\_  
Karen Pappas  
Director, Procurement

Publish on: April 8, 2025  
Florida Today – Brevard Edition (print and online)