

**PROFESSIONAL AUDITING SERVICES  
RFP-26-12**

REQUEST FOR PROPOSALS

The Canaveral Port Authority is seeking proposals from interested firms to provide **PROFESSIONAL AUDITING SERVICES** for the Canaveral Port Authority, Cape Canaveral, Florida, RFP-26-12.

Solicitation documents can be downloaded from the CPA website <https://www.portcanaveral.com/business/vendor-services/bids-solicitations> via the VendorLink link. Direct all inquiries to Karen Pappas at (321) 394-3219 or [kpappas@portcanaveral.com](mailto:kpappas@portcanaveral.com). This solicitation is governed by CPA Policy POL-2016-002-PUR-3, Establishment of a Limited Communications Period with Respect to Procurement Procedures. A copy of this policy is available on the CPA website. These services will be acquired in compliance with Florida Statue 218.391.

Sealed Proposals will be received by the undersigned at the Canaveral Port Authority, Maritime Purchasing Center, 399 Challenger Rd., Cape Canaveral, Florida 32920 until **May 13, 2026, at 2:00 PM-EDT (Eastern Daylight Time)**. The Maritime Purchasing Center is open weekdays from 8 AM to 12 Noon and from 1 PM to 5 PM. Also, by the specified date and time, an electronic copy of the Proposals must be uploaded to VendorLink.

An Audit Advisory Team meeting will be held on May 20, 2026, at 3:00 PM for the purpose of reviewing proposals and preparing a shortlist. The Audit Advisory Team may request presentations which would occur on May 26, 2026. The shortlisted firms would participate in presentations followed by another Audit Advisory Team meeting at 2:00 PM to prepare the final ranking. The Audit Advisory Team meetings will be held in the Maritime Purchasing Center, 399 Challenger Rd, Cape Canaveral, FL and will be open to the public. The final ranking will be presented to the Canaveral Port Authority Board of Commissioners (who will serve as the Audit Selection Committee) for approval at the June 3, 2026, Commissioners meeting.

It is anticipated that only one firm will be selected. The Owner reserves the right to reject all proposals with or without cause, to waive technical errors and informalities, and to accept the proposal that best serves the Owner.

The Canaveral Port Authority

By \_\_\_\_\_  
Karen Pappas  
Director, Procurement

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