

Meeting Date October 25, 2017		AGENDA ITEM REQUEST	
		Section 7	Consent B
		Item Number	7.B.5

Department	Engineering
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**Requested Action:**

Consideration of approving staff authorization to piggyback the National Joint Powers Alliance (NJPA) contract #031517-SGL with Simplex Grinnell LP for the maintenance, repair, central station monitoring and inspection of facility fire detection, fire suppression systems beginning November 1, 2017 through June 30, 2021, subject to annual renewals by NJPA, with a total fiscal year expenditure not to exceed \$85,000.00.

And rescinding of staff authorization to solicit from licensed vendors a contract to perform maintenance, repair and inspections for fire detection, fire suppression systems and central station monitoring for Port owned facilities, approved under Agenda Item E.2.c(5), February 15, 2017. (Bill Crowe)

**Summary Explanation & Background:**

Simplex Grinnell has been servicing the CPA facilities fire detection, fire suppression systems since May of 2014 via piggyback of the NJPA contract. The current NJPA contract has expired. Staff is satisfied with Simplex Grinnell's services and desires to continue with them under the new NJPA contact.

NJPA's cooperative contract purchasing leverages the national purchasing power of member agencies and streamlines the required purchasing process. As a municipal national contracting agency, NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts under the guidance of the Uniform Municipal Contracting Law. Joint Powers laws enable members to legally purchase through our awarded contracts.

NJPA contract #031517-SGL was awarded through a competitive bid Request for Proposal process and meets the requirements of CPA Charter Article, XVII, Section 3 regarding alternatives to CPA bid requirements.

Financial Review by Pat Poston:	This is an operational expense and is included in the FY18 Operating Budget.
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Attachments: Contract and Pricing

Contract/Agreement:	Reviewed by General Counsel    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Reviewed by Port Attorney        Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Department Approval: <b>William Hammond, Chief Building Official, Building Department</b> 	CEO Approval:  John W. Murray, CEO 



September 29, 2017

ORIGINAL

SimplexGrinnel LP  
50 Technology Drive  
Westminster, MA 01441

RE: Request to Utilize Solicitation  
Bid #: 031517-SGL

Dear SimplexGrinnel LP:

Canaveral Port Authority Charter, Article XV11, Section 3 allows the Port Authority, in lieu of competitive bid requirements, to utilize purchase agreements or contracts of any state agency, county, school board, or municipality, or of the Federal Government or its agencies, which agreements or contracts have been competitively bid for the purchase of goods, supplies, or materials for Canaveral Port District purposes. With your permission, we would like to utilize the following solicitation that was awarded to your firm by National Joint Powers Alliance (NJPA). The solicitation title is Facility Security Equipment, Systems and Services With Related Equipment, and Supplies and the solicitation number is 031517. The term of this agreement shall be from June 30, 2017 through June 30, 2021, with one optional renewal subject to NJPA's discretion.

If you agree to the Canaveral Port Authority's request to utilize the solicitation that was awarded to your company, please sign below in blue ink and email the ORIGINAL to the Purchasing staff member at the e-mail address listed below. You will be notified after Commission approval is received.

Please contact me at 321-783-7831, ext. 219 or by email at kpappas@portcanaveral.com if you should have any questions. Thank you for your attention to this matter, and we look forward to working with you in the future.

Sincerely,

Karen D Pappas  
Director, Procurement & Materials Management

SimplexGrinnel LP agrees to allow the Canaveral Port Authority to utilize the solicitation that was awarded to your firm by National Joint Powers Alliance (NJPA). The solicitation title is Facility Security Equipment, Systems and Services With Related Equipment, and Supplies and the bid number is 031517.

Signature

Frank R. Mangas  
Printed Name and Title

10/9/17  
Date

Accepted:  
Canaveral Port Authority

Attested by:

Thomas W. Weinberg, Chairman

Date

Jerry W. Allender, Secretary/Treasurer

Date

**FORM E**  
**CONTRACT ACCEPTANCE AND AWARD**



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 031517-SGL

Proposer's full legal name: SimplexGrinnell, LP

**Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.**

The effective date of the Contract will be June 30, 2017 and will expire on June 30, 2021 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

**NJPA Authorized Signatures:**

  
\_\_\_\_\_  
NJPA DIRECTOR OF COOPERATIVE CONTRACTS  
AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz  
(NAME PRINTED OR TYPED)

  
\_\_\_\_\_  
NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette  
(NAME PRINTED OR TYPED)

Awarded on June 29, 2017

NJPA Contract # 031,517-SGL

**Vendor Authorized Signatures:**

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name SimplexGrinnell

Authorized Signatory's Title Vice President Sales

  
\_\_\_\_\_  
VENDOR AUTHORIZED SIGNATURE

James W. Madson  
\_\_\_\_\_  
(NAME PRINTED OR TYPED)

Executed on June 30, 2017

NJPA Contract # 031517-SGL

10/2

*Approved*

**EXPLANATION OF CONSENT AGENDA ITEM E.1.c.(16) – May 14, 2014**

**ITEM:**

Consideration of authorizing staff to piggyback the National Joint Powers Alliance (NJPA) contract #031913-SGL with SimplexGrinnell LP for the maintenance and repair of facility fire detection, sprinkler and suppression systems beginning May 1, 2014 through April 23, 2017, subject to annual renewals by NJPA, with a total fiscal year expenditure not to exceed \$85,000; and further authorize staff to add an additional \$12,000 to the existing SimplexGrinnell contract PO (P12337) to pay all outstanding invoices through April 30, 2014.

**EXPLANATION:**

SimplexGrinnell LP has been servicing CPA facilities for fire detection, sprinkler and suppression system services since May 2012 via piggyback of the Western States Contract Alliance (WSCA) contract #1568. The WSCA contract has expired. CPA staff is extremely satisfied with SimplexGrinnell's services and wishes to continue service with them under the NJPA contract.

NJPA contract #031913-SGL was awarded through a competitive Request for Proposal process and meets the requirements of CPA Charter, Article XVII, Section 3 regarding alternatives to CPA competitive bid requirements.

**Funding Review by Finance (Pat Poston):** The total amount of \$85,000 is an operating expense and is included in the current operating budget. There is no adjustment needed.

**Staff Recommends Approval  
Prepared by AJ Jendroch**

*aj*

**Deborah Ralston**

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**From:** Karen Pappas  
**Sent:** Friday, September 29, 2017 1:24 PM  
**To:** William Hammond  
**Cc:** Deborah Ralston  
**Subject:** RE: Canaveral Port Authority Pricing Spreadsheet 2017-2018 cm.xlsx  
**Attachments:** Simplex Commission Approval-Old Contract.pdf; Simplex-New Contract.pdf

**Importance:** High

Bill/Deborah – I spent some time this morning reviewing all the previous contracts/approvals associated with the Simplex service and determined that the NJPA contract that Simplex currently holds and is basing their new pricing on is a new contract, different than the one that was approved previously (5/14/14) by the Commission. We also received approval in February to bid this contract out. Therefore, we need to put this back on the Commission agenda, rescinding our request to bid and request permission to piggyback off of the new Simplex contract for a period equal to the new contract term with renewals and a not to exceed total fiscal year dollar amount. I can help you write the agenda item if you wish and I will prepare the official piggyback documents that Simplex and the Commission need to approve. In the meantime, Christina will have to wait for the signed pricing sheet. I will be happy to discuss with her if you want me to.

Karen

*recind-copy*



**Karen Pappas**

Director, Procurement & Materials Management

Tel: (321) 394-3219 | Int Tel: Ext. 219 | Mob: (321) 432-1426

[kpappas@portcanaveral.com](mailto:kpappas@portcanaveral.com) | [www.portcanaveral.com](http://www.portcanaveral.com)

Canaveral Port Authority | 399 Challenger Road | Bldg-Rm: PC | Cape Canaveral | FL | 32920



**From:** William Hammond  
**Sent:** Friday, September 22, 2017 8:31 AM  
**To:** Karen Pappas  
**Cc:** Deborah Ralston  
**Subject:** FW: Canaveral Port Authority Pricing Spreadsheet 2017-2018 cm.xlsx

Karen,

I reviewed this and I'm fine with the new pricing, it is for a year however. But, right off the top we have reduced this approx 15k.

Do you need an hard copy with my initials, or is this OK?

Just trying to this wrapped up, I'm leaving town tomorrow and won't be back until Oct 2<sup>nd</sup>.



**William Hammond**

Chief Building Official

Tel: (321) 394-3299 | Int Tel: Ext. 299 | Mob:(321) 482-1037

[whammond@portcanaveral.com](mailto:whammond@portcanaveral.com) | [www.portcanaveral.com](http://www.portcanaveral.com)

Canaveral Port Authority | 445 Challenger Road | Bldg-Rm: MC | Cape Canaveral | FL | 32920



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**From:** Martinez, Christina [<mailto:ChMartinez@simplexgrinnell.com>]

**Sent:** Thursday, September 21, 2017 10:16 PM

**To:** William Hammond

**Cc:** Deborah Ralston

**Subject:** Canaveral Port Authority Pricing Spreadsheet 2017-2018 cm.xlsx

Hi Bill,

Attached is the renewal proposal, I dropped all services to inspections only. Please review this and let me know if I am missing anything.

Thanks,

**Christina Martinez / Account Executive / SimplexGrinnell**

Cell: 407.744.3674 / Fax: 407.235.1150

6830 Shadowridge Drive-Suite 211 / Orlando, FL 32812-9013 / USA

[chmartinez@simplexgrinnell.com](mailto:chmartinez@simplexgrinnell.com) | [www.simplexgrinnell.com](http://www.simplexgrinnell.com)



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If you would like to speak before the Canaveral Port Authority Board of Commissioners during Public Comments on a topic relevant to the Canaveral Port Authority Commission Agenda for this meeting, please complete a Public Comment Request card and give the card to the recording secretary. Public Comment Request cards are located near the outside entry doors next to the agenda for this meeting. All persons speaking will follow conduct as set forth by Canaveral Port Authority Policy POL-2016-001-EXE-3, Public Participation and Conduct at Board Meetings.

1. Before approaching the podium, please remove hats and sunglasses and turn all cell phones off or to vibrate.
2. Please proceed to the podium when your name is called by the Commission Chairman and state your name, business affiliation, and city of residency for the recording secretary.
3. You will have THREE MINUTES to speak before the Board of Commissioners.
4. Do not make threats or rude comments, including the use of profanity, to or about members of the Board or Canaveral Port Authority Employees.
5. All statements are to be directed to the Commission Chairman. You may not address or question Board members or Port Staff individually unless directed by the Chairman.
6. Be respectful of other people's ideas or situations when you talk. Try not to judge them or point fingers.
7. Be patient when listening to others speak and do not interrupt them.

No Board action will be taken on requests during Public Comments unless determined by the Commission Chairman to be an emergency. Any other requests for Board action may be placed on the agenda for a subsequent meeting.

## **CANAVERAL PORT DISTRICT BOARD OF COMMISSIONERS**

**February 22, 2017**

**Port Commission Room**

**Port Canaveral, Florida 32920**

### **AGENDA**

This meeting is open to the public

**9:00 a.m.**

A. Meeting called to order and Pledge of Allegiance

B. Approval of Agenda for this Meeting

C. Personal Appearances and Presentations

D. Commission Discussion Items

1. Consideration of approving evening Commission meetings on April 26 and October 25, 2017. (Commissioner Allender)
2. Consideration of approving moving the May 24, 2017 to June 7, 2017. (Commissioner Allender)

E. Reports

1. Accounting and Finance

a. Consideration of approving the Financial Statements for October, November and December 2016. (Rodger Rees)

b. Consideration of approving the Financial Reports for January 2017. (Pat Poston)

1. Statistical Report
2. Aging Report
3. List of Bills
4. List of Disposals
5. Attorney Fees
6. Commissioner Expenses

2. Chief Executive Officer

a. Status of on-going business

1. Environmental Update (Bob Musser)
2. Engineering Update (Bill Crowe)
3. CEO Update (John Murray)

b. Public Comment for Consent Agenda Items

c. Consent Agenda

- (1) Consideration of approving the Minutes of the January 18, 2017 Commission Meeting. (Melanie Bradford)
- (2) Consideration of approving various project contract change orders including:
  - (a) Change Order #6 to Dutra Dredging Company for the Canaveral Harbor 44ft channel Project. Decrease P14964 by (\$891,316.72) for unused contingency funds and unused funds from change order #5. Decrease P16678 by (\$16,017.00) for unused funds from change order #3. Total contract deduction of (\$907,333.72).
  - (b) Change Order #1 to AD Morgan Corporation for the CT8 Renovations Project. Decrease P18177 by (\$237,527.23) for unused allowance funds and owner direct purchases, freight and taxes.
  - (c) Change Order #1 to Vortex Marine Construction Inc. for the North Cargo Pier 2 Dolphin Demolition Project. Decrease P18399 by (\$10,209.60) for unused allowance funds.
- (3) Consideration of approving and executing Florida Department of Environmental Protection (FDEP) Grant Agreement No. 15BE2 Amendment No. 3 for the Port Canaveral Inlet Management Plan Implementation. (Bob Musser)
- (4) Consideration of authorizing staff to issue a formal solicitation for the North Cargo Piers 1 and 2 Fenders, Bollards and Deck Renovations project. (Patrick Hammond/Bill Crowe)
- (5) Consideration of authorizing staff to issue a formal solicitation from licensed vendors for a contract to perform maintenance and repair for Port owned facilities of the fire detection systems, fire suppression systems, and system central station monitoring. (Bill Hammond)
- (6) Consideration of approving a purchase order to Kimley - Horn under their continuing contract for traffic studies to perform a traffic study along the George King Blvd. corridor to include conceptual cross sections and preliminary cost estimates in an amount not to exceed \$52,500. (Tom



Foxhoven/Bill Crowe)

- (7) Consideration of approving a purchase order to CH2m under their GEC continuing contract for a middle reach surge study (see the attached map for the affected area), in an amount not to exceed \$98,976. (Tom Foxhoven/Bill Crowe)
- (8) Consideration of approving the selection committee recommendation to short list the selected firms for the Northside Cruise Terminals Roadway Network Design / Build Project (PUR-RFP-16-5). The selection committee recommends Ivey's Construction Inc. and P & S Paving, Inc. (Maureen Whitford/Bill Crowe)
- (9) Consideration of approving the sale of 271 acres of the SR 524/ I-95 site known as the Orlando-Port Canaveral Logistics Park, authorizing the execution on the Purchase and Sales Agreement and authorizing execution of the closing documents. (Scott Shepard)
- (10) Consideration of approving first amendment to one (1) year lease dated January 22, 2016 with Autoport Canaveral, LLC to acknowledge election of a three (3) year lease extension, revise extension options to provide up to four (4) extensions of three years each (total term not to exceed 16 years), and update potential expansion sites. The first amendment has been reviewed and approved by General Counsel and the Port Attorney. (Craig Langley)
- (11) Consideration of approving revisions to the following Human Resources Policies: (Amanda Brailsford-Urbina)
  - (a) POL-2014-024-HRO-3, Rev 1, Internal Communications and Solicitation Policy
  - (b) POL-2014-020-HRO-5, Rev 1, Educational Assistance Policy
  - (c) POL-2014-019-HRO-5, Rev 1, Employee Benefits
  - (d) POL-2014-024-HRO-3, Rev 1, Performance Evaluation Policy
- (12) Consideration of approving the Selection Committee's recommendation of selected firms for Strategic Advertising & Marketing Services (PUR-RFQ-16-6) and authorize staff to negotiate contracts with the selected firms. (Jim Dubea)
- (13) Consideration of approving the Selection Committee's recommendation of Ivey's Construction Co. and design/build team members for the Port Wide Wayfinding and Signage Design Build Project (PUR-16-4/CN-15-019) and to issue a purchase order for pre-construction design services in an amount not to exceed \$419,087 and to authorize staff to enter into negotiations with Ivey's to negotiate a Guaranteed Maximum Price contract to be submitted for approval by the commission at a future commission meeting. (Patrick Hammond/Bill Crowe)

- F. Public Comments – three minutes per person
- G. CEO Annual Review (Chairman Weinberg/Attorney Bistline)
- H. Commissioner Reports
- I. Adjournment until next scheduled meeting to be held on **Wednesday, March 22, 2017.**

