

EXPLANATION OF CONSENT AGENDA ITEM E.2.c.(4) June 7, 2017

ITEM:

Consideration of approving entering into a one (1) year Lease with the U.S. Coast Guard. The document has been reviewed and approved by the Port Attorney and General Counsel. (Scott Shepard).

EXPLANATION:

The U.S. Coast Guard (USCG) is in need of office space and approached Staff on the availability of the North Side Operations Building. With the vacant offices in the Maritime Center it was possible to relocate key personnel from the Ops Building to the Maritime Center making it possible to free up the needed space for the USCG.

Lease Term is as follow:

Lease Space:	2,263 SF
Term:	1 year
Rent:	\$5,846.08
Option to Renew:	Five (5) one (1) year options Option years shall be escalated at a rate of three percent (3%) annually
Termination:	90 days advance written notice, without cause
Improvements:	Lessor will manage IT room upgrades. USCG will reimburse Lessor in full no later than September 30, 2017 for cost of upgrades

Existing furniture will be relocated to the Maritime Purchasing and Warehouse Center and Maritime Facilities Center currently under renovation.

Staff Recommends Approval

Prepared by Scott Shepard, Director of Real Estate

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