

If you would like to speak before the Canaveral Port Authority Board of Commissioners during Public Comments on a topic relevant to the Canaveral Port Authority Commission Agenda for this meeting, please complete a Public Comment Request card and give the card to the recording secretary. Public Comment Request cards are located near the outside entry doors next to the agenda for this meeting.

1. Please proceed to the podium when your name is called by the Commission Chairman and re-state your name for the recording secretary.
2. You will have **THREE MINUTES** to speak before the Board of Commissioners.
3. All statements are to be directed to the Commission Chairman; you may not address or question Board members or Port staff individually unless specifically directed to.
4. Please be respectful and remove hats and sunglasses. Using profane language is unacceptable.

No Board action will be taken on requests during Public Comments unless determined by the Commission Chairman to be an emergency. Any other requests for Board action may be placed on the agenda for a subsequent meeting.

CANAVERAL PORT DISTRICT BOARD OF COMMISSIONERS

March 23, 2016

Port Commission Room

Port Canaveral, Florida 32920

AGENDA

This meeting is open to the public

9:00 a.m.

A. Meeting called to order and Pledge of Allegiance

B. Approval of Agenda for this Meeting

C. Personal Appearances and Presentations

1. Rail Station Location Study (Brevard County)
2. Thunder on Cocoa Beach Briefing (Kerry Bartlett)
3. Major Capital Projects Update (Crowe)
4. Service Awards (Murray)

D. Commission Discussion Items

E. Reports

(1) Accounting and Finance

a. Consideration of approving the Financial Reports for February 2016 (Poston)

1. Statistical Report
2. Aging Report
3. List of Bills
4. List of Disposals
5. Attorney Fees
6. Commissioner Expenses

b. Preliminary Draft Report of January 2016 Financial Statements – Pending Completion of Audit (Rees)

(2) Chief Executive Officer

- a. Status of on-going business (Murray)
- b. Public Comment for Consent Agenda Items

c. Consent Agenda

- (1) Consideration of approving the Minutes of the February 17, 2016 Commission Meeting. (Bradford)
- (2) Consideration of approving the Minutes of the March 2, 2016 joint meeting with Greater Orlando Aviation Authority. (Bradford)
- (3) Consideration of approving various change orders including:
 - (a) Change Order Change Order #2 to Canaveral Construction Company P15473 for a net decrease for unused funds, in the amount of (\$28,575.05) for the Harbor Crane (CN 13-006).
 - (b) Change Order #3 to Orion Marine Construction, Inc. P15047 increase to construct concrete runways for the CT1 gangways \$228,000. \$99,365.94 will be deducted from remaining contingency funds. The balance of \$128,634.06, plus a \$7,682.78 contingency correction from Change Order #2 2-17-16 is the total Change Order request.
- (4) Consideration of approving the following items related to budget increases for ongoing work at Cruise Terminal #5.
 - (a) Consideration of approving Change Order #1 to increase Purchase Order P17860 to The Haskell Company for additional scope due to CBP requested improvements, building exterior civil and utilities construction and overtime costs to complete Cruise Terminal 5 in the amount of \$985,000 resulting in an adjusted purchase order total of \$18,385,000. (Crowe)
 - (b) Consideration of approving a purchase order to Customs and Border Protection (CBP) for the purchase, installation and service of CBP owned and operated security equipment in the newly renovated CT-5 in an amount not to exceed a \$457,133 one-time charge in addition to a \$5400 annual maintenance cost. (Crowe)
 - (c) Consideration of approving Change Order #3 to purchase order P17907 to Ivey's Construction under their CT5 Parking Garage contract for the design and construction of a passenger access ramp to service all floors of the newly constructed parking garage at CT-5 in an amount not to exceed \$875,000.00 as well as adding an elevated pedestrian walkway, connecting the 2nd floor of the CT5 parking garage to the 2nd floor and main passenger entrance of the renovated terminal in an amount not to exceed \$996,001. Total change order will be \$1,871,001. (Blanchard/Crowe)
- (5) Consideration of approving the following items related to the building renovation project programmed for Cruise Terminal #10.
 - (a) Consideration of approving the Selection Committee's recommendation of H J High Construction Company for Cruise Terminal 10 CM at Risk Renovation Project (PUR-RFP-15-15/CN15-013) and to negotiate a contract in an amount not to exceed \$25,693,355. (Crowe)

- (b) Consideration of approving an increase to purchase order P16510 for BEA Architects, Inc. under their continuing services contract for the use of TLC Engineering for Architecture for security and CCTV systems design in the CT-10 renovation project in the amount not to exceed \$41,414.00 resulting in an adjusted purchase order total of \$1,702,518.00. (Crowe/Lorusso)
 - (c) Consideration of approving a purchase order to Kraus Manning International (KMI) under their continuing services contract for Project Management Services for Owner's Representative and Project Management services of the CT-10 terminal renovation, pier repair and new gangway installation projects through December 2016 in an amount not to exceed \$424,000.00. (Crowe)
 - (d) Consideration of approving a purchase order to Universal Engineering under their continuing services contract to perform Threshold Inspection services as described in the Florida Building Code, latest edition, during the renovation of Cruise Terminal #10 in an amount not to exceed - \$31,470. (Crowe)
 - (e) Consideration of approving a purchase order to Finrock to perform and comprehensive maintenance assessment and summary report for the existing CT-10 Garage in an amount not to exceed \$12,600.00. (Crowe)
- (6) Consideration of approving Change Order #5 to increase Purchase Order P14964 to Dutra Dredging Company for removal of additional dredge material beyond what was included in the original contract estimate in an amount not to exceed \$2,043,785. (Crowe)
- (7) Consideration of approving a Purchase Order to Construction Engineering Group (CEG) under their continuing services contract for professional services for the design and permitting of Marlin Street Improvements to include survey, civil engineering, permitting, lighting design and construction phase services in the amount of \$86,150. (Crowe)
- (8) Consideration of approving the extension of the following Continuing Contracts that will expire in March/April 2016 for an additional six (6) months through the dates indicated. There are no budgetary increases at this time. (Crowe)
- Minor Architectural & Engineering Services through September 2016
 - Planning & Economic Feasibility Services through October 2016
 - Roofing Consultant Services through October 2016
- (9) Consideration of approving consent of assignment of Lease Agreement dated March 30, 2010 by and between Canaveral Port Authority and Port Canaveral Marine Center, LLC to Midland States Bank. The consent to assignment has been reviewed and approved by General Counsel and the Port Attorney. (Denig/Shepard)
- (10) Consideration of approving a one year extension of Satellite Shelters Inc. Lease Agreement dated April 1, 2012. The document has been reviewed and approved by General Counsel and Port Attorney. (Denig/Shepard)
- (11) Consideration of approving a one year extension of Seabulk Towing, Inc., Lease Agreement dated July 1, 1999. The document has been reviewed and approved by General Counsel and Port Attorney. (Denig/Shepard)

- (12) Consideration of approving entering into an agreement granting Canaveral Crossroads, LLC a non-exclusive drainage easement. The document has been reviewed and approved by General Counsel and Port Attorney. (Denig/Shepard)
- (13) Consideration of approving a three year extension of Sophlex Enterprises, Inc. Lease Agreement dated April 1, 2012. The document has been reviewed and approved by General Counsel and Port Attorney. (Denig/Shepard)
- (14) Consideration of approving a change in location for the North Brevard Medical Support, Inc. (Parrish Medical) building. (Denig/Shepard)
- (15) Consideration approving the following Purchase Orders for a Portwide appraisal under their contract for Professional Real Estate Appraisal Services in an amount not to exceed a total of \$140,000. (Denig/Shepard).
 - 1. Pomeroy Appraisal Associates of Florida, Inc NTE \$60,000
 - 2. Tuttle Armfield Wagner Appraisal & Research, Inc. NTE \$40,000
 - 3. Urban Realty Solutions NTE \$40,000
- (16) Consideration of authorizing staff to utilize the competitively bid State of Florida Department of Managed Services Information Technology Consulting Contract No. 973-561-10-1 awarded to OPTIV Security for cyber security professional and managed consulting services and further authorize staff to issue purchase orders pursuant to this contract for an amount not to exceed \$152,000. (Lorusso/Dubea)
- (17) Consideration of approving an increase to P16226 to Wright, Fulford, Moorhead & Brown, PA for legal services for construction related general matters in the amount of \$50,000. (Langley)
- (18) Consideration of approving Canaveral Port Authority's Staff's request to increase parking rates charged at the Port's cruise terminals. The current rate is \$15 per day. Staff is requesting an increase to \$16 per day for regular size vehicles. Oversized parking is charged at \$26 per day and, if approved, would be increased to \$28 per day. (Rees)
- (19) Consideration of approving the Selection Committee's recommendation of Fishlips Waterfront Bar & Grill, Inc. for the Jetty Park Parkside Concession Services revenue contract (PUR-RFP-14-7 Bid) and further authorize staff to negotiate and execute a contract. (Shepard)
- (20) Consideration of approving the Selection Committee's recommendation of Imperial Towing for the Roadside Emergency and Towing Services contract (PUR-RFP-16-1) and further authorize staff to negotiate and execute a contract.
- (21) Consideration of approving an amendment to Advertising Concession Agreement dated January 31, 2012 with Clear Channel Outdoor, Inc., subject to final review and approval of the Amendment by General Counsel and the Port Attorney. (Dubea)
- (22) Consideration of terminating the Development Agreement between the Canaveral Port Authority and Sooner Investment Group, Inc. (Bistline)

F. Public Comments – three minutes per person

G. Commissioner Reports

H. Adjournment until next regularly scheduled meeting to be held on Wednesday, April 27, 2016.