

EXPLANATION OF CONSENT AGENDA ITEM E.1.c.(9) October 28, 2015

ITEM:

Consideration of authorizing staff to increase purchase order P14993 to Premier Engineering Group in the amount of \$4,473.51 due to inspection and site visits required as part of the telecommunications design in the Cruise Terminal 1 Parking Garage and Gangway. Total purchase order NTE \$80,343.51. (Perley/Hicks)

EXPLANATION:

In the December 2013 Commission Meeting, Premier Engineering Group was issued a purchase order for the telecommunications design for Cruise Terminal 1 terminal building and sitework (Item E.1.c.(16)). In the November 2014 Commission Meeting, this purchase order was increased to include the garage and gangway. This increase to the purchase order covers the additional areas of work within the total CT1 project for added inspections and site visits at the completion of the project due to changes that were required after the arrival of several ships where adjustments to the telecommunications systems were required.

Funding Review by Finance (Pat Poston): The total NTE amount of \$4,473.51 is included in the FY16 Capital Budget and no increase is required. [Budget item 2230 - CT1]

Staff Recommends Approval

Prepared by: David W. Perley AIC/CPE



Premier Engineering Group, LLC
 410 W. Nine Mile Rd. Suite A
 Pensacola, Florida 32534

Premier

Engineering Group, LLC

Brown, Cook & Galley

(850) 469-1405 • Fax (850) 432-0905
 www.premierengineeringgroup.com

Canaveral Port Authority
 445 Challenger Rd. Ste 301
 Cape Canaveral, FL 32920



INVOICE

Invoice Date: 7/23/2015 **Due Date:** 8/23/2015 **Invoice #** 14008-11

Premier Engineering Group Project # 14008 **Premier P.M.:** Jeremy Oksanen

Project Name: Port Canaveral CT 1

90

<u>Item</u>	<u>Description</u>	<u>Total Amt</u>	<u>Prior Amt</u>	<u>Curr Amt</u>
Fee Proposal	Professional Services for referenced project	56,500.00	50,850.00	5,650.00
	<i>Total Amount</i>	56,500.00		5,650.00

1,176.49

Purchase Order #P14993
 Vendor #V4272
 Accounting Code JL 2230-14001-103
 Contract #CN 3-2-01-13-015
 Work completed: November 2014 through
 Project Completion

Task Description: Construction Administration

Approved [Signature] RW
Date 8/3/15
Vendor # V4272
Acct # P14993
Acct # _____
Acct # _____
 13-015

Contract Amount: 75,870.00
Previously Billed: 74,693.51
Billed Amount Due: 1,176.49
Contract Balance: _____

AMOUNT DUE THIS INVOICE:

1,176.49
 \$5,650.00

BALANCE DUE TO DATE:

1,176.49
 \$5,650.00

Thank You for Allowing Premier Engineering Group to Serve You on This Project!

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Pensacola, Florida 32534



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Cape Canaveral, FL 32920

INVOICE




Invoice Date: 6/11/2015 Due Date: 7/11/2015 Invoice # 14008-5
Premier Engineering Group Project # 14008 Premier P.M.: Jeremy Oksanen

Project Name: Port Canaveral CT 1

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
Fee Proposal	Travel Expenses		561.74	561.74
	Total Amount			561.74

Purchase Order #P14993
Vendor #V4272
Travel Date 9/4/2014
Task Description: Cruise Terminal CT1 construction progress inspection with CPA project manager. Field report generated and provided.

TH
Approved 
Date 6/12/15
Vendor # V4272
Acct # P14933
Acct #
Acct #

AMOUNT DUE THIS INVOICE: \$561.74
TOTAL BALANCE DUE: \$561.74

PO balance \$17,025.26

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INVOICE



Invoice Date: 6/11/2015 Due Date: 7/11/2015 Invoice # 14008-6
Premier Engineering Group Project # 14008 Premier P.M.: Jeremy Oksanen
Project Name: Port Canaveral CT 1 Jo

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
Fee Proposal	Travels Expenses		731.79	731.79
	Total Amount			731.79

Purchase Order #P14993
Vendor #V4272
Travel Date 9/11/14 - 9/12/14
Task Description: Cruise Terminal CT1 and parking garage construction progress inspection with CPA project manager. Field report generated and provided.

TLH
Approved [Signature]
Date 6/12/15
Vendor # V4272
Acct # P14933
Acct # _____
Acct # _____

AMOUNT DUE THIS INVOICE: \$731.79

TOTAL BALANCE DUE: \$731.79

PO balance \$6,293.47

Thank You for allowing Premier Engineering Group to serve you on this project!

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(850) 469-0405 · Fax (850) 432-0905
www.premierengineeringgroup.com

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Invoice Date: 6/11/2015 Due Date: 7/11/2015 Invoice # 14008-7
Premier Engineering Group Project # 14008 Premier P.M.: Jeremy Oksanen

Project Name: Port Canaveral CT 1

JO

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
Fee Proposal	Travel Expenses		904.18	904.18
	Total Amount			904.18

Purchase Order #P14993
Vendor #V4272
Travel Dates 9/18/14 - 9/20/14
Task Description: Cruise Terminal CT1 and parking garage construction progress inspection with CPA project manager. Field report generated and provided.

AMOUNT DUE THIS INVOICE: \$904.18

TOTAL BALANCE DUE: \$904.18

Approved *TLH*
Date *6/12/15*
Vendor # *V4272*
Acct # *P14933*
Acct # _____
Acct # _____

PO balance \$5,389.29

Thank You for allowing Premier Engineering Group to serve you on this project!

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Invoice Date: 6/11/2015 Due Date: 7/11/2015 Invoice # 14008-8
Premier Engineering Group Project # 14008 Premier P.M.: Jeremy Oksanen
Project Name: Port Canaveral CT 1

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
Fee Proposal	Travel Expenses		758.60	758.60
	Total Amount			758.60

Purchase Order #P14993
Vendor #V4272
Travel Dates 10/13/14 - 10/14/14
Task Description: Cruise Terminal CT1, parking garage construction progress inspection with CPA project manager. Field report generated and provided. Preliminary site walk for CCTV Phase 3.

AMOUNT DUE THIS INVOICE: \$758.60
TOTAL BALANCE DUE: \$758.60

Approved TZH
Date 6/12/15
Vendor # V4272
Acct # P14933
Acct # _____
Acct # _____

PO balance \$4,630.69

Thank You for allowing Premier Engineering Group to serve you on this project!

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Invoice Date: 6/11/2015 **Due Date:** 7/11/2015 **Invoice #** 14008-9
Premier Engineering Group Project # 14008 **Premier P.M.:** Jeremy Oksanen
Project Name: Port Canaveral CT 1

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
Fee Proposal	Travel Expenses		758.60	758.60
	Total Amount			758.60

Purchase Order #P14993
Vendor #V4272
Travel Dated 11/3/14 - 11/4/14
Task Description: Cruise Terminal CT1, bridge and parking garage construction progress inspection with CPA project manager. Field report generated and provided.

Approved TRH
Date 6/12/15
Vendor # V4272
Acct # P14933
Acct # _____
Acct # _____

AMOUNT DUE THIS INVOICE: \$758.60
TOTAL BALANCE DUE: \$758.60

PO balance #3,872.09

Thank You for allowing Premier Engineering Group to serve you on this project!

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Invoice Date: 6/11/2015 Due Date: 7/11/2015 Invoice # 14008-10

Premier Engineering Group Project # 14008 Premier P.M.: Jeremy Oksanen

Project Name: Port Canaveral CT 1

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Rate</u>	<u>Amount</u>
Fee Proposal	Travel Expenses		758.60	758.60
	Total Amount			758.60

Purchase Order #P14993
Vendor #V4272
Travel Dates: 11/9/14 - 11/10/14
Task Description: Cruise Terminal CT1, bridge and parking garage construction progress inspection.
Field report generated and provided.

Approved TLH
Date 6/12/15
Vendor # V4272
Acct # P14933
Acct # _____
Acct # _____

AMOUNT DUE THIS INVOICE: \$758.60

TOTAL BALANCE DUE: \$758.60

PO balance 3,113.49

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EXPLANATION OF CONSENT AGENDA ITEM E.2.c.(9) October 28, 2015

ITEM:

Consideration of authorizing staff to increase purchase order P14993 to Premier Engineering Group in the amount of \$4,473.51 due to inspection and site visits required as part of the telecommunications design in the Cruise Terminal 1 Parking Garage and Gangway. Total purchase order NTE \$80,343.51. (Perely/Hicks)

EXPLANATION:

Explanation from the agenda item E.1.c.(10) Nov 19, 2014

In the December 2013 Commission Meeting, Premier Engineering Group was issued a purchase order for the telecommunications design for Cruise Terminal 1 terminal building and sitework. Not included as part of the design was the garage and gangway which also required telecommunication design. This increase to the purchase order covers the additional areas of work within the total CT1 project.

Funding Review from the agenda item E.1.c.(10) Nov 19, 2014

Funding Review by Finance (Pat Poston): The total amount of \$19,370 exceeds the budget for this item by \$19.4k. This will result in an increase to the FY15 Capital Budget. [Budget item 2230 - CT1]

Staff Recommends Approval

Prepared by: David W. Perley AIC/CPE

