

EXPLANATION OF CONSENT AGENDA ITEM E.2.c.(15) October 28, 2015

ITEM:

Consideration of approving the selection committee recommendation for Professional Railroad Design and Permitting Services (PUR-RFQ-15-8) for Continuing Contract and authorizing negotiation and execution of the standard continuing contract. (Crowe/Hicks)

EXPLANATION:

A selection committee, made up of 3 voting staff members and 1 non-voting staff advisor, held a public meeting on Wednesday 10/7 to evaluate the qualifications statements submitted in response to the above solicitation. Following a review of the submittals, the following consultants are recommended to receive a continuing contract for railroad design and permitting: AECOM, HNTB, TranSystems.

Staff Recommends Approval

Prepared by: Bill Crowe, P.E.



**CANVERAL PORT AUTHORITY
SOLICITATION SUMMARY**

Solicitation Number & Name:

PUR-RFQ-15-8

Professional Railroad Design and Permitting Services for Continuing Service Contract

Advertising:

September 4th, 11th and 18th, 2015 in Florida Today Newspaper

Posted to Website (<http://www.portcanaveral.com/Business-With-Us/Current-Solicitations>):

September 4, 2015

PublicPurchase.com Details (bid notification service - vendors self register):

Posted September 8, 2015

Vendors Notified - 49

Notified Vendors Who Accessed Solicitation Documents - 9

Bidder Registration Form Details:

Forms Received - 13

How Vendors Heard of Solicitation (question asked on bidder registration form):

CPA Website: 4

Newspaper:

Word of Mouth: 3

Coffee Chat:

Web Search: 1

Bid Services:

PublicPurchase: 1

Onvia/Demandstar:

Bid Bank:

FL Bid Network:

Dodge Reports:

Construction Journal: 1

Find RFP:

IMS:

Govdirections:

CDC News:

Bid Ocean:

FL Weekly: 1

Cbids:

CMD Insight:

Builders Exchange:

Not Specified: 2

Bids/Proposals Received:

Five

**CANAVERAL PORT AUTHORITY
SELECTION COMMITTEE EVALUATION & RANKING**

PROJECT: PUR-RFQ-15-8
Professional Railroad Design &
Permitting Services for Continuing
Service Contract

Selection Committee Meeting Date & Time: October 7, 2015
10:00 AM

COMPANY	SELECTIONS (Alphabetical Order)
AECOM – Lake Mary, FL	Selected
HTNB Corporation – Lake Mary, FL	Selected
TranSystems – Jacksonville, FL	Selected
Hardesty & Hanover – Sunrise, FL	Not Selected
STV Incorporated – Jacksonville, FL	Not Selected

The Selection Committee unanimously agreed to waive Step 2 presentations/interviews and proceed directly to award.

THESE SELECTIONS WILL BE PRESENTED TO THE CANAVERAL PORT AUTHORITY AT ITS REGULARLY SCHEDULED MEETING ON OCTOBER 28, 2015 FOR A DECISION REGARDING AWARD.

POSTED: DATE October 14, 2015 TIME 12:00 PM BY Karen Pappas, Director Purchasing & Policies

THIS IS NOTICE OF THE DECISION OF THE CANAVERAL PORT AUTHORITY TO AWARD THE CONTRACT FOR: _____
TO: _____

POSTED: DATE _____ TIME _____ BY _____
REMOVED: DATE _____ TIME _____ BY _____

Canaveral Port Authority
 PUR-RFQ-15-8 Professional Railroad Design and Permitting Services
 Step 1 Scoring Summary

Alphabetical Order	Proposing Firms				
Selection Criteria	AECOM Lake Mary	Hardesty & Hanover Sunrise, FL	HNTB Corporation Lake Mary, FL	STV Incorporated Jacksonville, FL	Tran Systems Jacksonville, FL
Evaluator #1	94	78	89	75	91
Evaluator #2	86	82	83	80	80
Evaluator #3	98	79	97	97	98
Total	278	239	269	252	269
Ave	92.67	79.67	89.67	84.00	89.67
Rank	1	5	2-3	4	2-3

Rank Order	Proposing Firms				
Selection Criteria	AECOM Lake Mary	HNTB Corporation Lake Mary, FL	Tran Systems Jacksonville, FL	STV Incorporated Jacksonville, FL	Hardesty & Hanover Sunrise, FL
Evaluator #1	94	89	91	75	78
Evaluator #2	86	83	80	80	82
Evaluator #3	98	97	98	97	79
Total	278	269	269	252	239
Ave	92.67	89.67	89.67	84.00	79.67
Rank	1	2-3	2-3	4	5
	Selected	Selected	Selected	Not Selected	Not Selected

Canaveral Port Authority
 PUR-RFQ-15-8 Professional Railroad Design and Permitting Services
 Step 1 Scoring Detail

Evaluator #1	Proposing Firm					
	Maximum Points	AECOM Lake Mary	Hardesty & Hanover Sunrise, FL	HNTB Corporation Lake Mary, FL	STV Incorporated Jacksonville, FL	Tran Systems Jacksonville, FL
Selection Criteria						
Tab 1 - General Information and Table of Contents	non-scored	non-scored	non-scored	non-scored	non-scored	non-scored
Tab 2 - Letter of Introduction	6	6	6	6	6	6
Tab 3 - Qualification Data - Similar Experience	15	15	10	13	9	14
Tab 4 - Railroad Design Knowledge	14	14	9	12	8	13
Tab 5 - Local Knowledge	8	7	6	7	5	8
Tab 6 - Current Workload	6	4	4	4	4	4
Tab 7 - Organizational Chart	9	8	7	8	7	7
Tab 8 - Resumes	14	13	10	12	10	12
Tab 9 - Licenses	3	3	3	3	3	3
Tab 10 - References	7	7	5	6	5	7
Tab 11 - Litigation	4	4	4	4	4	3
Tab 12 - Insurance	4	3	4	4	4	4
Tab 13 - Business Structure	1	1	1	1	1	1
Tab 14 - Non-Collusion Clause	2	2	2	2	2	2
Tab 15 - Public Entity Crimes	2	2	2	2	2	2
Tab 16 - Conflict of Interest Disclosure Form	2	2	2	2	2	2
Tab 17 - Certificate Regarding Debarment	2	2	2	2	2	2
Tab 18 - WOTC & WTW	1	1	1	1	1	1
Tab 19 - Financial Statement	non-scored	non-scored	non-scored	non-scored	non-scored	non-scored
TOTAL POINTS	100	94	78	89	75	91

Evaluator #2	Proposing Firm					
	Maximum Points	AECOM Lake Mary	Hardesty & Hanover Sunrise, FL	HNTB Corporation Lake Mary, FL	STV Incorporated Jacksonville, FL	Tran Systems Jacksonville, FL
Selection Criteria						
Tab 1 - General Information and Table of Contents	non-scored	non-scored	non-scored	non-scored	non-scored	non-scored
Tab 2 - Letter of Introduction	6	5	4	5	5	5
Tab 3 - Qualification Data - Similar Experience	15	12	12	12	11	10
Tab 4 - Railroad Design Knowledge	14	12	12	12	11	10
Tab 5 - Local Knowledge	8	7	6	5	5	7
Tab 6 - Current Workload	6	5	5	5	5	5
Tab 7 - Organizational Chart	9	8	8	7	7	7
Tab 8 - Resumes	14	12	11	11	10	10
Tab 9 - Licenses	3	3	3	3	3	3
Tab 10 - References	7	6	4	6	6	6
Tab 11 - Litigation	4	2	3	3	3	3
Tab 12 - Insurance	4	4	4	4	4	4
Tab 13 - Business Structure	1	1	1	1	1	1
Tab 14 - Non-Collusion Clause	2	2	2	2	2	2
Tab 15 - Public Entity Crimes	2	2	2	2	2	2
Tab 16 - Conflict of Interest Disclosure Form	2	2	2	2	2	2
Tab 17 - Certificate Regarding Debarment	2	2	2	2	2	2
Tab 18 - WOTC & WTW	1	1	1	1	1	1
Tab 19 - Financial Statement	non-scored	non-scored	non-scored	non-scored	non-scored	non-scored
TOTAL POINTS	100	86	82	83	80	80

Evaluator #3	Proposing Firm					
	Maximum Points	AECOM Lake Mary	Hardesty & Hanover Sunrise, FL	HNTB Corporation Lake Mary, FL	STV Incorporated Jacksonville, FL	Tran Systems Jacksonville, FL
Selection Criteria						
Tab 1 - General Information and Table of Contents	non-scored	non-scored	non-scored	non-scored	non-scored	non-scored
Tab 2 - Letter of Introduction	6	6	4	6	6	6
Tab 3 - Qualification Data - Similar Experience	15	15	10	14	15	14
Tab 4 - Railroad Design Knowledge	14	14	10	14	14	14
Tab 5 - Local Knowledge	8	8	6	8	6	8
Tab 6 - Current Workload	6	5	5	5	5	5
Tab 7 - Organizational Chart	9	9	8	9	9	9
Tab 8 - Resumes	14	14	12	13	14	14
Tab 9 - Licenses	3	3	3	3	3	3
Tab 10 - References	7	7	5	7	7	7
Tab 11 - Litigation	4	3	2	4	4	4
Tab 12 - Insurance	4	4	4	4	4	4
Tab 13 - Business Structure	1	1	1	1	1	1
Tab 14 - Non-Collusion Clause	2	2	2	2	2	2
Tab 15 - Public Entity Crimes	2	2	2	2	2	2
Tab 16 - Conflict of Interest Disclosure Form	2	2	2	2	2	2
Tab 17 - Certificate Regarding Debarment	2	2	2	2	2	2
Tab 18 - WOTC & WTW	1	1	1	1	1	1
Tab 19 - Financial Statement	non-scored	non-scored	non-scored	non-scored	non-scored	non-scored
TOTAL POINTS	100	98	79	97	97	98