

If you would like to speak before the Canaveral Port Authority Board of Commissioners during Public Comments on a topic relevant to the Canaveral Port Authority Commission Agenda for this meeting, please complete a Public Comment Request card and give the card to the recording secretary. Public Comment Request cards are located near the outside entry doors next to the agenda for this meeting.

1. Please proceed to the podium when your name is called by the Commission Chairman and re-state your name for the recording secretary.
2. You will have **THREE MINUTES** to speak before the Board of Commissioners.
3. All statements are to be directed to the Commission Chairman; you may not address or question Board members or Port staff individually unless specifically directed to.
4. Please be respectful and remove hats and sunglasses. Using profane language is unacceptable.

No Board action will be taken on requests during Public Comments unless determined by the Commission Chairman to be an emergency. Any other requests for Board action may be placed on the agenda for a subsequent meeting.

CANAVERAL PORT DISTRICT BOARD OF COMMISSIONERS

December 16, 2015

Port Commission Room

Port Canaveral, Florida 32920

AGENDA

This meeting is open to the public

9:00 a.m.

- A. Meeting called to order and Pledge of Allegiance
- B. Approval of Agenda for this Meeting
- C. Personal Appearances and Presentations
 1. Port Canaveral Camera, Fox35 (Allyson Meyers)
 2. Cape Canaveral Air Force Station Rail Discussion (Dubea)
 3. Bulk Terminal – Cocoa and Norfolk Southern Titusville Rail Discussion (Shepard, Dubea)
 4. Joint Roadway Access Program (Shepard)
 5. Service Awards (Walsh)
- D. Commission Discussion Items
 1. Update on Water's Edge Bait and Tackle. (Shepard/Justice)
- E. Reports
 - (1) Accounting and Finance
 - a. Consideration of approving the Financial Reports for November 2015 (Poston)
 1. Statistical Report
 2. Aging Report
 3. List of Bills
 4. List of Disposals
 5. Attorney Fees
 6. Commissioner Expenses
 - b. Ambassador Services Inc.
 - (2) Chief Executive Officer
 - a. Status of on-going business (Walsh)
 - b. Public Comment for Consent Agenda Items
 - c. Consent Agenda

- (1) Consideration of approving the Minutes of the November 18, 2015 Commission Meeting. (Walsh)
- (2) Consideration of approval of the meeting dates for 2016. (Bradford)
- (3) Consideration of authorizing staff to enter into agreement with FOX 35 News to consider installation of a camera by Fox 35 News, to showcase views in and around the Port during local news and other broadcasts. (Dubea)
- (4) Consideration of approving an increase to purchase order P14455 to TranSystems Corporation the amount of \$107,000.00 for additional professional services associated with studying rail feasibility and alignment on Cape Canaveral Air Force Station. (Pending Approval from CCAFS) (Dubea)
- (5) Consideration of approving an increase to P17085 for TranSystems for additional underwater investigation for the Environmental Assessment of the JayJay (NASA) Barge-Rail project in the amount of \$10,000. (Dubea)
- (6) Consideration of authorizing staff to renew Smart Marketing Concept's (SMC) contract with the Port for the on-line parking reservation system, under automatic renewal for the third year of five (5) one-year renewal options. (Blanchard)
- (7) Consideration of approving Policy 2015-001-FLT-3 Staff Vehicle Usage. This policy has been reviewed by Port counsel. (Carroll/Jendroch/Hicks)
- (8) Consideration of approving various project contract change orders including:
 - a. Change Order #1 to W J Construction P17402 for a net decrease for unused funds in contingency in the amount of (\$2,534.75) for the Opticom Equipment Installation Project CN-15-024.
 - b. Change Order #3 to GLF Construction Corp P15844 for a net decrease for unused contingency, in the amount of (\$210,357.87) for the Northside Stormwater & Minor Paving project CN-12-026. (Amount reviewed and accepted by GLF). All outstanding issues have been resolved on this project and this change order replaces Change Order #2, previously signed by the Commission on August 26, 2015.
 - c. Change Order #6 to GLF Construction Corp P16144 for a net decrease for unused contingency funds in the amount of (\$808,688.31) for the 20 Acre Marine Terminal project CN-14-004. (Amount reviewed and accepted by GLF). All outstanding issues have been resolved on this project and this change order replaces Change Order #5, previously signed by the Commission on August 26, 2015.
 - d. Change Order #4 to GLF Construction Corp P14443 for a net decrease for owner direct purchases, in the amount of (\$1,952,299.34) for the Canaveral Harbor 44 Foot Channel Project – Package 1, Upland and Minor Marine Work (CN 1-8-10-12-014A).
 - e. Change Order #1 to W J Construction P17278 for a net decrease for unused funds in contingency in the amount of (\$297.05) for the Water Meter Installation Project CN-15-018.
- (9) Consideration of approving a Purchase Order to BEA Architects, Inc. under their continuing services contract to provide the Northside CT Traffic Study (CT6, CT8 and CT10 Roadways) in an amount not to exceed \$98,900.00. (Perley/Hicks)
- (10) Consideration of approving a purchase order to _____ as the highest ranked proposer in response to the PUR-RFP-15-14 / CN-15-031 Vehicle Staging Area #7 and Marine Terminal Phase II Construction Manager at Risk Project solicitation to construct a 10-acre paved multi-use cargo Terminal at North Cargo Berth 5 (NCB5) and adjacent to the new 20-acre marine terminal in an amount not to exceed \$_____. (Crowe/Hicks) *(NOTE: The selection committee meeting is after the submission of the agenda books to the Commissioners and this item will be forwarded under separate cover).*

- (11) Consideration of approving an increase to purchase order P16693 for Atkins North America Inc. to delineate wetlands, perform comprehensive topographic survey and provide permitting services through the Army Corps of Engineers for all of the 270-acre SR-524 Logistics Center project in the amount not to exceed \$110,300. (Crowe/Hicks)
- (12) Consideration of approving a contract to Vortex Marine Construction, Inc. as the lowest qualified bidder in response to the PUR-ITB-14-11 REBID / CN-14-028A NCP 2 Dolphin Demolition solicitation to remove pile cap and derelict pile remnants from the former North Cargo Pier 2 Dolphin in an amount not to exceed \$424,000. (Crowe/Hicks)
- (13) Consideration of an increase to purchase order P17763 to CH2M under their general engineering services contract for additional fire flow and water system modeling for improvements to the Northside cargo areas including VSA-7 (aka Marine Terminal Phase II) and NCP3 & NCP4 in an amount not to exceed \$5,046.00. The total purchase order amount will now be \$509,302. (Crowe/Hicks)
- (14) Consideration of approving a purchase order to Sooner Development under the Cove Development Agreement to reimburse the developer for the costs for design and permitting of the public infrastructure required to support Phase I of the Cove Development in an amount not to exceed \$218,460. (Crowe/Hicks)
- (15) Consideration of approving a purchase order to BRPH under their continuing services contract for programming, conceptual design and one rendering of a proposed office building project at the SR-524 Orlando-Port Canaveral Logistics Center in an amount not to exceed \$94,000. (Crowe/Hicks)
- (16) Consideration of approving a purchase order to Keep Brevard Beautiful (KBB) under their continuing services contract for Litter and Debris Removal, Invasive Vegetation Management and Maintenance of Previous Treated Areas around Port property in an amount not to exceed \$33,630. (Crowe/Hicks)
- (17) Consideration of approving an increase to Purchase Order #P16510 for the completion of the design phase of Cruise Terminal 10 Terminal Renovations prepared by BEA, Inc. in an amount not to exceed \$1,295,479.00. (Perley/Hicks)
- (18) Pulled
- (19) Consideration of approving a purchase order to CH2MHill under their general engineering services contract for expert witness on the North Cargo Berth 2 dolphin incident in an amount not to exceed \$12,078.00. (Perley/Hicks)
- (20) Consideration of approving a purchase order to Professional Services Industries, Inc. (PSI) for Geotechnical Services under their Continuing Services Contract for Cruise Terminal 10 in an amount not to exceed \$11,473.00. (Perley/Hicks)
- (21) Consideration of approving a termination of CEMEX Construction Materials Florida, LLC Thirty Year Lease dated January 1, 1987, contingent upon approval of the document by General Counsel and the Port Attorney. (Denig/Shepard)
- (22) Consideration of approving a Consent to Mortgage and Assignment of Leases and Rents between Rusty's of Port Canaveral and BB&T Bank contingent upon approval of the document by General Counsel and the Port Attorney. (Denig/Shepard)
- (23) Consideration of authorizing Staff to participate in a Joint Roadway Access Program with the City of Cape Canaveral. (Shepard)

- (24) Consideration of authorizing staff to piggyback off of St. Johns County contract RFP 07-53 for the purchase of a new Pierce Quantum Custom Pumper fire truck which will be funded 50/50 by the Port and the City of Cape Canaveral and the Port cost of \$274,052 is included in the approved fiscal year 16 capital budget; and further authorize staff to donate the 1991 Pierce Lance fire truck being replaced by the new Custom Pumper to the City of Monticello for use by the Monticello Volunteer Fire Department. (Sargeant/Reynolds)
- (25) Consideration of approving 20-year renewal of submerged lands easement from the Board of Trustees of the Internal Improvement Trust Fund for the near shore borrow area associated with the sand bypass project upon approval of the final document by General Counsel and the Port Attorney. (Hicks/Langley)
- (26) Consideration of approving First Amendment to Lease with FDG TICO, LLC for the Titusville Logistics Center to extend the notice requirement for the Port's Purchase Option from December 31, 2015 to January 31, 2016. (Walsh/Shepard)
- (27) Consideration of approving removing the classification of Part Time 30+ employees from policies. (Kane)
- (28) Consideration of approval of CPA Resolution RES-2015-19-EXE-3 for the expansion and extension of PNC Bank Revolving Line of Credit. (Rees)
- (29) Consideration of approving the Selection Committee's award of a 3-year contract to Convergent Technologies for NiceVision & security systems maintenance and warranty services (PUR-RFP-15-16), executing a contract with the selected firm and authorizing staff to issue a Purchase Order not to exceed \$350,000 without further Commission approval. (Lorusso)
- (30) Consideration of approving a purchase order to Bermello Ajamil & Partners (B&A) Incorporated not to exceed \$200,000 to initiate Phase 1 of Master Planning process to include the initial data collection and strategy development sessions with cargo and real estate staff. (Dubea)

F. Staff Discussion Items

- a. Construction Update – CT 5, CT8 & CT10 (Hicks)

G. Public Comments – three minutes per person

H. Commissioner Reports

I. Adjournment until next scheduled meeting to be held 9:00 a.m. Wednesday, January 20, 2016.