

If you would like to speak before the Canaveral Port Authority Board of Commissioners during Public Comments on a topic relevant to the Canaveral Port Authority Commission Agenda for this meeting, please complete a Public Comment Request card and give the card to the recording secretary. Public Comment Request cards are located near the outside entry doors next to the agenda for this meeting.

1. Please proceed to the podium when your name is called by the Commission Chairman and re-state your name for the recording secretary.
2. You will have **THREE MINUTES** to speak before the Board of Commissioners.
3. All statements are to be directed to the Commission Chairman; you may not address or question Board members or Port staff individually unless specifically directed to.

No Board action will be taken on requests during Public Comments unless determined by the Commission Chairman to be an emergency. Any other requests for Board action may be placed on the agenda for a subsequent meeting.

CANAVERAL PORT DISTRICT BOARD OF COMMISSIONERS

April 15, 2015

**Port Commission Room
Port Canaveral, Florida 32920**

AGENDA

This meeting is open to the public

9:00 a.m.

- A. Meeting called to order and Pledge of Allegiance
- B. Approval of Agenda for this Meeting
- C. Personal Appearances and Presentations
 1. Convention & Visitors Bureau (CVB) - Jennifer Sugarman
 2. Cove Development Update - Matt Taylor and Chris Challis
 3. Cruise Master Planning Update - Luis Ajamil
- D. Commission Discussion Items
- E. Reports
 - (1) Chief Executive Officer
 - a. Status of on-going business (Walsh)
 - b. Public Comment for Consent Agenda Items
 - c. Consent Agenda
 - (1) Consideration of approving the Minutes of the March 18, 2015 Commission Meeting (Walsh)
 - (2) Consideration of approving Change Order #1 to increase purchase order P16706, W&J Construction Corporation, in the amount of \$294,184 for two additional sections of State Road 401 Emergency Erosion Stabilization (Phase 2). (Perley/Hicks)
 - (3) Consideration of authorizing for solicitation for professional services in accordance with the Competitive Negotiations Act for Request for Qualifications (RFQ) for Geotechnical Services. (Perley/Hicks)
 - (4) A. Consideration of approving Change Order #2 to Kalmar USA, Inc. to increase P16475 for additional contingency monies, in the amount of \$257,000.00. These monies will be from the cancelled purchase order P16502 to NSL Engineering for the crane spreaders that CPA decided not to purchase from NSL. (Perley/Hicks)

- B. Consideration of approving Change Order #3 to increase purchase order P16475, Kalmar USA, Inc, in the amount of \$356,040 for partial painting of the two STS Cranes as part of their Crane Refurbishment contract. (Perley/Hicks)
- (5) Consideration of approving a purchase order to Dunkelberger Engineering and Testing, Inc. under their continuing services contract to provide pavement field review of the Northside Stormwater and Marine Terminal project in an amount not to exceed \$19,280.00 (Perley/Hicks)
- (6) Consideration of approving the selection committee recommendation for Professional Surveyor Services Continuing Contract and authorizing negotiation and execution of the standard continuing contract. (Perley/Hicks)
- (7) Consideration of approving the selection committee recommendation for Construction Management at Risk Services Continuing Contract and authorizing negotiation and execution of the standard continuing contract. (Perley/Hicks)
- (8) Consideration of approving a purchase order to CH2MHill under their general engineering services contract for design services for a jetway style gangway at Cruise Terminal 5 in an amount not to exceed \$89,764 and authorize staff to solicit for proposals. (Perley/Hicks)
- (9) Consideration of authorizing advertising for professional services in accordance with the Competitive Negotiations Act for requests for qualifications (RFQ) for Program Management Services on a continuing service contract. (Perley/Hicks)
- (10) Consideration of approving the execution of the Bill of Sale forms to dedicate the waterlines, water mains, and appurtenances to the City of Cocoa for the potable water service for NCB6. (Noble/Perley)
- (11) Consideration of approving revisions to policy POL-2014-008-HRO-3, Rev. 1, Pay Policy, regarding Shift Differential and Call Back Pay per the ratified Collective Bargaining Agreement between Canaveral Port Authority and the Transport Workers Union of America, Local 525. (Kane)
- (12) Consideration of approving staff to enter into a three (3) year lease for a 600 square foot retail space at Cruise Terminal 1 plaza with The Florida Key Lime Pie Company. The Lease Agreement has been reviewed and approved by General Counsel and the Port Attorney. (Denig)
- (13) A. Consideration of approving reinstatement of Atlantic Coast Bonded lease at 405 Atlantis Road dated April 1, 2004 (warehouse space) and lease dated August 1, 2004 (office space).
- B. Consideration of approving an assignment of Atlantic Coast Bonded lease at 405 Atlantis Road dated April 1, 2004 (warehouse space) and lease dated August 1, 2004 (office space) to Big Knight Florida LLC. The Assignment documents are subject to review and approval by General Counsel and the Port Attorney. (Denig)
- (14) Consideration of approving a purchase order to CH2M Hill under their continuing general engineering contract for site planning, design and permitting of utility services (water, sewer, electric and communications) to the Crane Maintenance Crew Facility in the North Cargo Area in the amount of \$20,500. (Perley/Hicks)
- (15) Consideration of authorizing staff to negotiate with Kennedy Space Center for the use of the Jay-Jay rail yard and potential rail float barge facility. (Walsh)
- (16) Consideration of approving an engineering purchase order to TranSystems for concept feasibility, design work, surveys, and environmental permitting to support lease negotiations with KSC on the Jay-Jay Bridge West Bank Rail Yard and potential alternate Barge Rail Float Bridge connection to FEC in the amount not to exceed \$267,385. (Walsh)

- (17) Consideration of authorizing staff to negotiate with Norfolk Southern for a lease of the Titusville rail facility for auto and container interim yard use. (Walsh)
- (18) Consideration of approving an increase to P14455 to TranSystems to conduct a supplemental bald eagle nest survey of the alternate rail routes to coincide with the EIS for the KSC/CPA Rail Extension project in an amount not to exceed \$18,000. (Dubea)
- (19) Consideration of authorizing staff to draw up to \$10 million dollars, as needed, from the PNC Bank line of credit to fund deepening and widening expenses in advance of receiving FDOT funds. (Rees)

(2) Accounting and Finance

- a. Presentation of Financial Statements for February 2015 (Rees)
- b. Consideration of approving the Financial Reports for March 2015 (Poston)
 - 1. Statistical Report
 - 2. Aging Report
 - 3. List of Bills
 - 4. List of Disposals-None
 - 5. Attorney Fees
 - 6. Commissioner Expenses
 - 7. Financial Statements for February 2015 as presented in 2.a.

(3) Engineering and Planning

(4) Staff Discussions/Presentations

F. Public Comments

G. Commissioner Reports

H. Adjournment until next scheduled meeting to be held 9:00 a.m. Wednesday, May 20, 2015

