

If you would like to speak before the Canaveral Port Authority Board of Commissioners during Public Comments on a topic relevant to the Canaveral Port Authority Commission Agenda for this meeting, please complete a Public Comment Request card and give the card to the recording secretary. Public Comment Request cards are located near the outside entry doors next to the agenda for this meeting.

1. Please proceed to the podium when your name is called by the Commission Chairman and re-state your name for the recording secretary.
2. You will have **THREE MINUTES** to speak before the Board of Commissioners.
3. All statements are to be directed to the Commission Chairman; you may not address or question Board members or Port staff individually unless specifically directed to.

No Board action will be taken on requests during Public Comments unless determined by the Commission Chairman to be an emergency. Any other requests for Board action may be placed on the agenda for a subsequent meeting.

CANAVERAL PORT DISTRICT BOARD OF COMMISSIONERS

Wednesday, June 16, 2010
Port Commission Room
Port Canaveral, Florida 32920

AGENDA (Revised 6/16/10)

This meeting is open to the public

2:00 p.m.

- A. Meeting called to order and Pledge of Allegiance
- B. Approval of Agenda for this Meeting - **PASSED**
- C. Personal Appearances and Presentations
 1. Michelle Wingenroth, Martin Associates – Economic Impact Study (Payne) – **PRESENTATION, NO VOTE**
 2. Update on Canaveral Cove/Welcome Center (Cecil/Payne) – **BUDGET AMOUNT INCREASED TO THE ORIGINAL \$380,000 AND APPROVAL RECEIVED TO CONTINUE STUDY**
- D. Reports
 1. Chief Executive Officer
 - a. Status of on-going business
 - b. Consent Agenda
 - (1) Consideration of approving the Minutes of the May 19, 2010 Commission Meeting (Payne) - **PASSED**
 - (2) *ITEM PULLED*
 - (3) Consideration of approving CPA Policy #2010-01, Special Events and Facilities Use (Harvey/Hellebrand) - **PASSED**
 - (4) Consideration of approving Procedure 2010-02, Enhanced Annual Leave Flexibility Program (*Tabled from May's Commission Meeting*) (Cona) - **PASSED**
 - (5) Consideration of confirming Change Order #1 to Theisen Development, Inc. for the Cruise Terminal #10 Weatherproofing & Painting Project (PUR-ITB-09-1) for a total contract decrease of \$1,237.00 for unused owner contingency (Contractor has completed all the work and this will close out the contract) (Hellebrand) - **PASSED**
 - (6) Consideration of approving a Supplemental Lease Agreement to General Services Administration 10 year lease, as amended, contingent upon the approval of the document by Port Counsel (Denig/Brazee) - **PASSED**
 - (7) *ITEM PULLED*

- (8) Consideration of approving termination of Tingley's Marina 30 year lease dated September 1, 2007, for reason of default (Denig/Bistline) - **PASSED**
- (9) Consideration of approving CPA Resolution No. 2010-04, Designation of "Cruise Terminal Drive" within Port Canaveral (Denig/Brazee) - **PASSED**
- (10) Consideration of approving CPA Resolution No. 2010-05, Authorizing a Supplemental Joint Participation Agreement (JPA) between the Canaveral Port Authority and Florida Department of Transportation for the reimbursement of funds expended by the Canaveral Port Authority in conjunction with the widening of the West Turning Basin (Brazee) - **PASSED**
- (11) Consideration of authorizing an engineering purchase order to Halcrow, Inc. for design services for the Corner Cut-off Phase II in the amount of \$314,633.00, and to Construction Engineering Group for design of the utility relocations associated with the Corner Cut-off in the amount of \$15,700.00, and authorization to advertise and bid for construction of same (Brazee) - **PASSED**
- (12) Consideration of approving CPA Resolution No. 2010-06, Authorizing a Supplemental Joint Participation Agreement (JPA) between the Canaveral Port Authority and Florida Department of Transportation for additional projects to be included in the scope of the George King Boulevard Project (Brazee) - **PASSED**
- (13) Consideration of approving CPA Resolution No. 2010-07, Authorizing the Chief Executive Officer to sign a letter to the Foreign Trade Zones Board providing for the submittal of an application requesting the utilization of the Alternative Site Framework (ASF) structure for Foreign Trade Zone #136 (Morefield) - **PASSED**
- (14) Consideration of awarding a contract for the Parking Attendant Collection Booths at Terminals 5, 8 and 10 Project to Jordan Development & Construction, LLC., Orlando, Florida for the amount of \$583,702.00 and a purchase order to Universal Engineering Sciences for plan review and permitting in the amount of \$2,190.00 (Gumke/Brazee) - **PASSED**
- (15) Consideration of authorizing Change Order #2 to Boran Craig Barger Engel Construction, Inc., Naples, Florida for the Cruise Terminal 8 Expansion Project for a total increase of \$619,702.43 for changes requested by U.S. Customs and Border Patrol and miscellaneous landscape, irrigation and fire alarm modifications; and confirming Purchase Orders 7225 and 6343 respectively to Global Fire Engineering in the amount of \$500.00 each for plans review of fire sprinkler changes associated with terminal and for the parking garage for plans reviews of fire sprinkler changes and standpipe (Funding for these changes will be applied to Disney Cruise Lines' portion of the project) (Gumke/Brazee) - **PASSED**
- (16) Consideration of authorizing an engineering purchase order to Construction Engineering Group for design services for a Back-up Generator for the Parking Garage located at Cruise Terminal 10 in the amount of \$10,600.00, and to Universal Engineering Sciences for plan review and permitting in the amount of \$860.00, and authorization to advertise and solicit bids for construction (Brazee) - **PASSED**
- (17) Consideration of authorizing an engineering purchase order to CH2M Hill for signage along Charles Rowland Drive and the Cruise Terminal area in the amount of \$62,600.00, and authorization to advertise and bid for construction of same (Brazee) - **PASSED**
- (18) Consideration of authorizing a modification to increase the contract with CH2M Hill in the amount of \$8,640.00 for the George King Boulevard Widening Project to cover additional services (Brazee) - **PASSED**
- (19) Consideration of approving an amendment to the Pak-Rite Rentals, Inc. agreement to allow staff to add additional carts and/or remove existing carts as a result of changing operational requirements (Hellebrand) - **PASSED**
- (20) Consideration of authorizing staff to sell for scrap twenty (20) different parts and pieces of old and no longer usable walkways and gangway approach ramps, and further authorize staff to modify the CPA fixed asset inventory as necessary (Pappas/Hellebrand) - **PASSED**

(21) Consideration of authorizing an increase of \$20,000.00 to Universal Engineering Sciences Purchase Order 6066 (Denig/Brazee) - **PASSED**

(22) Consideration of approving CPA Resolution No. 2010-08, Affirming support to pursue grant opportunities for energy conservation and energy efficiency projects (Musser/Brazee) - **PASSED**

(23) Consideration of approving CPA Resolution No. 2010-09, Authorizing the lease of the former Port administrative office property located at 200 George King Boulevard to Hoover Property Canaveral LLC, authorizing the sublease to the U.S. General Services Administration and authorizing the execution of collateral assignment and leasehold mortgage by Hoover to Lender, Bay Cities Bank (Bistline) - **PASSED**

2. Staff Discussions/Presentations

a. Status of SunCruz & Las Vegas Casino (Bistline) - **REPORT, NO VOTE**

3. Engineering and Planning

None

4. Accounting and Finance

a. Consideration of approving the Financial Reports for May 2010 (Long) - **PASSED**

E. Public Comments

F. Commissioner Reports and Comments

G. Adjournment until next scheduled meeting to be held 2:00 p.m. Wednesday, July 21, 2010