

If you would like to speak before the Canaveral Port Authority Board of Commissioners during Public Comments on a topic relevant to the Canaveral Port Authority Commission Agenda for this meeting, please complete a Public Comment Request card and give the card to the recording secretary. Public Comment Request cards are located near the outside entry doors next to the agenda for this meeting.

1. Please proceed to the podium when your name is called by the Commission Chairman and re-state your name for the recording secretary.
2. You will have **THREE MINUTES** to speak before the Board of Commissioners.
3. All statements are to be directed to the Commission Chairman; you may not address or question Board members or Port staff individually unless specifically directed to.

No Board action will be taken on requests during Public Comments unless determined by the Commission Chairman to be an emergency. Any other requests for Board action may be placed on the agenda for a subsequent meeting.

## **CANAVERAL PORT DISTRICT BOARD OF COMMISSIONERS**

**Tuesday, October 25, 2011  
Port Commission Room  
Port Canaveral, Florida 32920**

### **AGENDA**

This meeting is open to the public

#### **2:00 p.m.**

- A. Meeting called to order and Pledge of Allegiance
- B. Approval of Agenda for this Meeting
- C. Personal Appearances and Presentations
  1. Resolution 2011-12, A Resolution of the Canaveral Port Authority Recognizing Breast Cancer Awareness Month (Harvey)
- D. Reports
  1. Chief Executive Officer
    - a. Status of on-going business
    - b. Consent Agenda
      - (1) Consideration of approving the Minutes of the September 21, 2011 Commission Meeting (Payne)
      - (2) Consideration of approving Commissioner Minor Expenses for October 2011 (Long)
      - (3) Consideration of authorizing Change Order #1 to J.P. Donovan Construction, Titusville, Florida for the Corner Cut-off and South Jetty Sediment Trap Dredging project which includes: (1) a credit of (\$28,900.00) to P08592 for 24 hour operations, and a credit to P08593 of (\$269,100.00) for 24 hour operations for a total credit of (\$298,000.00); (2) an increase to P08594 for the allowance of \$20,198.38 of additional work in the spoil area and (3) a credit to P08595 of (\$108,707.40) to close out the South Jetty Sediment Trap (Perley/Walsh)
      - (4) Consideration of awarding a contract for design, fabrication, shipping and assembly of two (2) Cruise Terminal 6 Gangway Passenger Boarding Systems to TEAM in the amount of \$4,331,738.00 (Walsh)
      - (5) Consideration of authorizing an engineering purchase order to CH2M Hill Engineers in the amount of \$53,000.00 for subcontract services, under the general engineering continuing service contract, by Phil Crannell, PMG for Cruise Terminal 10 Check-in Desk Technology Improvements and Expansion of Security Check-in areas including permission to solicit and advertise for construction bids for the project (Walsh)

- (6) Consideration of authorizing a contract modification to increase the contract to Halcrow, Inc. for Northside Land Development for Master Stormwater design services, permitting, revised north side roads and infrastructure/utilities and circulation roads in the amount of \$50,760.00 (Walsh)
  - (7) Consideration of authorizing an increase to purchase order P08201 to Halcrow, Inc. for an additional amount of \$104,170.00 for project design revisions to NCB-8, and authorizing an engineering purchase order for Design and Construction Administration Services for NCB-6 in the amount of \$321,885.00 (Walsh)
  - (8) Consideration of approving the Selection Committee's recommendation of moving the top three shortlisted firms for the NCB-5 and alternate NCB-6 to proceed to Step 2 proposals (Walsh)
  - (9) Consideration of authorizing staff to transfer ownership to the Brevard County Sheriff's Office (BCSO) all assets previously purchased by CPA for use by BCSO under past police services contracts and make the necessary adjustments to the fixed asset inventory as needed (Hellebrand)
  - (10) Consideration of approving the renewal of the contract between the Florida Department of Corrections and the Port for the use of the inmate labor squad for a one-year period (Hellebrand)
  - (11) Consideration of authorizing Change Order #2 to Doug Wilson Enterprises general construction contract for the Cruise Terminal 3 project in the amount of \$21,503.00 for added scope required for Carnival Ecstasy operation at the home port terminal (Walsh)
  - (12) Consideration of approving a term sheet with Ambassador Services, Inc. for a Lease Amendment (Payne)
  - (13) Consideration of authorizing Change Order #2 to Theisen Development for an increase of a Not to Exceed (NTE) price of \$100,000.00 for CT-8 work not completed by BCBE and additional scope requested by Customs Border Patrol and Disney (Walsh)
  - (14) Consideration of authorizing a contract modification to increase the contract to Architects in Association Rood & Zwick, Inc. for additional design and construction administration services for Northside Fire Station and Operations Building in the amount of \$23,505.00 (Walsh)
  - (15) Consideration of awarding a contract for the Jetty Maritime Park Improvements to the low bidder Joyal Enterprises, Inc. dba Joyal Construction, Melbourne, FL in the amount of \$839,839.50, consisting of Bid Items 1, 2, 8, 9, 10 and Pro-rated #11 OCIP (Walsh)
2. Staff Discussions/Presentations
    - a. State Gambling Initiatives (Payne)
  3. Engineering and Planning
    - a. Consideration of authorizing staff to release a 2-Step RFP process for Construction Management at Risk GMP Contract Services in a Pre-Construction and Construction Services breakdown for the Welcome Center and Cove Projects (Walsh)
  4. Accounting and Finance
    - a. Consideration of approving the List of Bills and Attorney Fees for September 2011 (Long)
- E. Public Comments
  - F. Commissioner Reports and Comments
  - G. Adjournment until next scheduled meeting to be held 2:00 p.m. Wednesday, December 7, 2011