

If you would like to speak before the Canaveral Port Authority Board of Commissioners during Public Comments on a topic relevant to the Canaveral Port Authority Commission Agenda for this meeting, please complete a Public Comment Request card and give the card to the recording secretary. Public Comment Request cards are located near the outside entry doors next to the agenda for this meeting.

1. Please proceed to the podium when your name is called by the Commission Chairman and re-state your name for the recording secretary.
2. You will have **THREE MINUTES** to speak before the Board of Commissioners.
3. All statements are to be directed to the Commission Chairman; you may not address or question Board members or Port staff individually unless specifically directed to.

No Board action will be taken on requests during Public Comments unless determined by the Commission Chairman to be an emergency. Any other requests for Board action may be placed on the agenda for a subsequent meeting.

## **CANAVERAL PORT DISTRICT BOARD OF COMMISSIONERS**

**Wednesday, July 20, 2011  
Port Commission Room  
Port Canaveral, Florida 32920**

### **AGENDA (Revised 7/19/11)**

This meeting is open to the public

2:00 p.m.

- A. Meeting called to order and Pledge of Allegiance
- B. Approval of Agenda for this Meeting
- C. Personal Appearances and Presentations
  1. Dennis Thompson, Propeller Club Port Canaveral
- D. Reports
  1. Chief Executive Officer
    - a. Status of on-going business
    - b. Consent Agenda
      - (1) Consideration of approving the Minutes of the June 15, 2011 Commission Meeting (Payne)
      - (2) Consideration of approving Commissioner Minor Expenses for June 2011 (Long)
      - (3) Consideration of authorizing an increase to the contract with the New World Systems for the Police Dispatch, Records Management and Reporting System (Hellebrand)
      - (4) Consideration of authorizing staff to utilize Brevard County's Fencing Contract, #B-2-90-64, as a procurement vehicle to facilitate expedited installation of security fencing along the dockside areas of South Cargo Piers 1-5 and North Cargo Piers 1 and 2 (Hellebrand)
      - (5) Consideration of authorizing staff to remove one trailer from Port property and further authorize staff to modify the CPA fixed asset inventory as necessary (Pappas/Hellebrand)
      - (6) Consideration of accepting the Selection Committee's recommendation for Professional Appraisal Services and authorizing staff to negotiate a contract with three (3) of the firms submitting proposals, contingent upon the approval of the contract by legal counsel (Denig/Tatum)
      - (7) Consideration of awarding a contract for the Cruise Terminal 3 Pier Modification project to Misener Marine Construction, Inc., Tampa, FL, for the amount of \$200,291.13 (Perley/Walsh)

- (8) Consideration of awarding a contract for the Cruise Terminal 3 Building Modification Project to Doug Wilson Enterprises, Inc., Cape Canaveral, FL for the amount of \$165,079.00 for Base Bid Items 1, 3, 4, 5, 7, 8 (2, 6, 9 and 10 not taken) (Perley/Walsh)
  - (9) ITEM PULLED
  - (10) Consideration of authorizing staff to advertise and solicit bids for construction of Cruise Terminal 6 Gangway (Walsh)
  - (11) Consideration to purchase a fire truck for the North side station; the truck will be owned solely by the Canaveral Port Authority (Sargeant/Hellebrand)
  - (12) Consideration of authorizing the Selection Committee's recommendation of three firms to provide Threshold Inspection Services for Continuing Service Contract (PUR-RFQ-11-4) and authorize staff to negotiate a contract with the selected firms (Hammond/Walsh)
  - (13) Consideration of authorizing the selection committee's recommendation of Eaton Energy Solutions for energy audits at Cruise Terminals 5, 8, 10, including parking garages, and the Maritime Center, as funded by State of Florida Grant Assistance Pursuant to American Recovery and Reinvestment Act, U. S. Department of Energy Awards, and authorize staff to negotiate a contract with the selected firm (PUR-RFQ-11-5) (Noble/Walsh)
  - (14) Consideration of approving Resolution 2011-08 of the Canaveral Port Authority, authorizing the FDEP Florida Beach Management Program Long Range Budget Plan for FY2012/13, prepared by Olsen Associates, Inc., and affirming commitment for our Inlet Management Plan and continued support of this program (Noble/Walsh)
  - (15) Consideration of authorizing staff to advertise for bids to upgrade the Network Infrastructure Equipment for the Maritime Center (Megregian)
  - (16) Consideration of authorizing staff to advertise for bids for the Commercial Vehicle Entrance and Transportation Billing site work on the North side of the Cruise Terminal 5 Parking Lot and Cruise Terminal 3 Parking area for the South Terminals (Walsh)
2. Staff Discussions/Presentations
    - a. Consideration of adopting CPA Policy No. 2011-02, establishing a Limited Communications Period with respect to Procurement Procedures (Tatum/Payne)
  3. Engineering and Planning
    - a. Cruise Terminal 6 Update (Walsh)
  4. Accounting and Finance
    - a. Consideration of approving the Financial Reports and Attorney Fees for June 2011 (Long)
- E. Public Comments
  - F. Commissioner Reports and Comments
  - G. Adjournment until next scheduled meeting to be held 2:00 p.m. Wednesday, August 17, 2011