

If you would like to speak before the Canaveral Port Authority Board of Commissioners during Public Comments on a topic relevant to the Canaveral Port Authority Commission Agenda for this meeting, please complete a Public Comment Request card and give the card to the recording secretary. Public Comment Request cards are located near the outside entry doors next to the agenda for this meeting.

1. Please proceed to the podium when your name is called by the Commission Chairman and re-state your name for the recording secretary.
2. You will have **THREE MINUTES** to speak before the Board of Commissioners.
3. All statements are to be directed to the Commission Chairman; you may not address or question Board members or Port staff individually unless specifically directed to.

No Board action will be taken on requests during Public Comments unless determined by the Commission Chairman to be an emergency. Any other requests for Board action may be placed on the agenda for a subsequent meeting.

CANAVERAL PORT DISTRICT BOARD OF COMMISSIONERS

**Wednesday, June 15, 2011
Port Commission Room
Port Canaveral, Florida 32920**

AGENDA

This meeting is open to the public

2:00 p.m.

A. Meeting called to order and Pledge of Allegiance

B. Approval of Agenda for this Meeting

C. Personal Appearances and Presentations

None

D. Reports

1. Chief Executive Officer

a. Status of on-going business

b. Consent Agenda

(1) Consideration of approving the Minutes of the May 18, 2011 Commission Meeting (Payne)

(2) Consideration of approving the Minutes of the May 26, 2011 Special Meeting (Payne)

(3) Consideration of authorizing the Port Attorney to attend the American Association of Port Authorities Annual Convention being held in Seattle, Washington, September 11-15, 2011 (Matheny)

(4) Consideration of confirming Change Order #1 to Eau Gallie Electrical, Inc., contract for the Cruise Terminal 10 Parking Garage Back-up Generator Project for a deduction for unallocated allowance of (\$25,000.00) and Special Category Materials (SCMs) of (\$62,476.29) for a total net decrease of (\$87,476.29) (Perley/Walsh)

(5) Consideration of authorizing staff to advertise and solicit bids for construction of modification and expansion to Cruise Terminal 3 (Perley/Walsh)

(6) Consideration of awarding a contract to Theisen Development, Inc., Cape Canaveral, Florida for the added construction scope of work requested by Disney and Customs and Border Patrol to complete Cruise Terminal 8 in the amount of \$355,023.00 (Perley/Walsh)

(7) Consideration of authorizing staff to advertise and solicit bids for construction of Commercial Staging Entrance Modification at north end of Cruise Terminal 5 Parking Lot (Perley/Walsh)

- (8) Consideration of authorizing an engineering purchase order to CH2M Hill in the amount of \$72,662.00 for Truck Staging Lot Engineering and Traffic Study Services on a portion of the Barge Canal Site and authorize Geotechnical Services as an add alternate of \$21,413.00 with Ardaman & Associates, if required (Walsh)
 - (9) Consideration of authorizing approval of updates and modifications to CPA Exterior Lighting Plan (Walsh)
 - (10) Consideration of authorizing an increase to Allen Engineering purchase order for additional survey work for FPL Tank Area and adjacent to The Cove Site area (Walsh)
 - (11) Consideration of authorizing purchase orders totaling an amount not to exceed \$414,000.00 to David Miller and Associates, Inc., CH2M Hill, Halcrow, Inc., and Dial Cordy and Associates, Inc. for additional Consulting Services to complete the study and feasibility phase of the Section 203 project (Noble/Walsh)
 - (12) Consideration of authorizing the first contract modification to Architects in Association Rood and Zwick, Inc., Purchase Order P09174 in the amount of \$4,875.00 for design services for the New Ordinance Storage Bunkers Building at the Northside Operating Facility area and authorization to advertise and solicit bids for construction of same (Walsh)
 - (13) Consideration of authorizing an increase to Purchase Order P09117 to Halcrow, Inc. in the amount of 16,640.00 for additional design modifications to Cruise Terminal 3 Pier (Walsh)
 - (14) Consideration of approving a Supplemental Lease Agreement to General Services Administration's 10 year lease, as amended, contingent upon approval of the document by Port Counsel (Denig/Tatum)
 - (15) Consideration of approving the selection committee's ranking for Event Planning and Management Services (PUR-RFP-10-6) to assist the Canaveral Port Authority with hosting the 2013 Annual Conference of the American Association of Port Authorities (AAPA) and authorize staff to negotiate and execute a contract with a value not to exceed \$200,000 (Harvey)
 - (16) Consideration of authorizing staff to advertise for bids to conduct a series of studies recommended by the "May 2010 Port Wide Consolidated Risk Management/Mitigation and 5 year Project Plan (Klaman/Hellebrand)
 - (17) Consideration of authorizing staff to advertise for bids for the purchase of a License Plate Recognition System (Hellebrand)
 - (18) Consideration of approving the Port to negotiate and enter into an Owner's Controlled Insurance Program (OCIP) through the Port's approved insurance broker, Insurance Office of America (IOA) (Walsh/Long)
2. Staff Discussions/Presentations
 - a. Consideration of approving CPA Policy No. 2011-02, CPA Employee/Commissioner Quiet Zone (Tatum)
 - b. Discussion of revised Canaveral Port Authority Commission Meeting Schedule (Payne)
 3. Engineering and Planning
 - a. Consideration of awarding a GMP contract to Skanska Building Inc. for Cruise Terminal 6 – Terminal Building and Site project (Perley/Walsh)
 - b. Discussions and approval of Cruise Terminal 6 Parking Garage contracting method as Design Build (Walsh)

4. Accounting and Finance
 - a. Consideration of approving the Financial Reports for May 2011 and Attorney Fees for May 2011 (Long)
- E. Public Comments
- F. Commissioner Reports and Comments
- G. Adjournment until next scheduled meeting to be held 2:00 p.m. Wednesday, July 20, 2011