

If you would like to speak before the Canaveral Port Authority Board of Commissioners during Public Comments on a topic relevant to the Canaveral Port Authority Commission Agenda for this meeting, please complete a Public Comment Request card and give the card to the recording secretary. Public Comment Request cards are located near the outside entry doors next to the agenda for this meeting.

1. Please proceed to the podium when your name is called by the Commission Chairman and re-state your name for the recording secretary.
2. You will have **THREE MINUTES** to speak before the Board of Commissioners; unless extended by the Chairman.
3. All statements are to be directed to the Commission Chairman; no person may address or question Board members individually unless specifically directed to. Staff members shall not be expected to answer questions from the audience unless called upon by the Board Chairman or the Chief Executive Officer.

No Board action will be taken on requests during Public Comments unless determined by the Commission Chairman to be an emergency. Any other requests for Board action may be placed on the agenda for a subsequent meeting.

## **CANAVERAL PORT DISTRICT BOARD OF COMMISSIONERS**

**Wednesday, May 18, 2011  
Port Commission Room  
Port Canaveral, Florida 32920**

### **AGENDA (Revised 5/17/2011)**

This meeting is open to the public

2:00 p.m.

- A. Meeting called to order and Pledge of Allegiance
- B. Approval of Agenda for this Meeting
- C. Personal Appearances and Presentations
  1. Employer Support of the Guard and Reserve – Herman W. Garrett
  2. Kennedy Space Center Visitor Complex, Delaware North Companies Parks & Resorts - John Stine
- D. Reports
  1. Chief Executive Officer
    - a. Status of on-going business
    - b. Consent Agenda
      - (1) Consideration of approving the Minutes of the April 20, 2011 Commission Meeting (Payne)
      - (2) Consideration of approving the Minutes of the May 11, 2011 Special Meeting (Payne)
      - (3) Consideration of approving Commissioner Minor Expenses for April 2011 (Long)
      - (4) Consideration of approving the Selection Committee's ranking for Taxi Franchise Services (PUR-RFP-11-5), and to authorize the staff to negotiate a contract with the top ranked company and to authorize the CEO to execute the contract with the top ranked company, AAA Taxi Service LLC (Hellebrand)
      - (5) Consideration of authorizing staff to purchase required additional equipment for the Mobile Incident Command Center for the Canaveral Port Authority with funds from the 2007 Port Security Grant Program (Hellebrand)
      - (6) Consideration of approving the Selection Committee's ranking for Roadside Emergency Services (PUR-RFP-11-1), and to authorize the staff to negotiate a contract with the top ranked vendor and to authorize the CEO to execute the negotiated contract with the top ranked company, C&C Automotive, Inc. (Hellebrand)

- (7) Consideration of authorizing an engineering purchase order to GWWO in the amount of \$202,740.00 for initial program and site planning services for the Canaveral Welcome Center and Cove Marketplace (Walsh)
- (8) Consideration of authorizing an engineering purchase order to Allen Engineering in the amount of \$23,250.00 for surveying services for the Cove Site (Walsh)
- (9) Consideration of authorizing staff to advertise and solicit for qualifications for energy audits at Cruise Terminal 5, 8, 10, including parking garages, and the Maritime Center (Noble)
- (10) Consideration of authorizing an increase to purchase order P08033 to URS in the amount of \$29,190.00 (75% by Dow, 25% by CPA) for additional sampling requirements as a result of a Florida Department of Environmental (FDEP) April 7, 2011 letter request for additional information regarding the Former Source Area Delineation Study Work Plan for 116 George King Boulevard (Noble)
- (11) Consideration of approving the assignment of Continuing Contract Professional Services associated with General Engineering Services executed with CH2M Hill, Inc. on May 27, 2009, and all subsequent Engineering Orders issued by the Authority under this contract from CH2M Hill, Inc. to Ch2M Hill Engineers, Inc. (Walsh/Tatum)
- (12) Consideration of authorizing CPA Resolution No. 2011-06, authorizing a Supplemental Joint Participation Agreement (JPA) between the Canaveral Port Authority and Florida Department of Transportation (FDOT) for the reimbursement of funds expended by the Canaveral Port Authority in conjunction with the Cruise Terminal 6 Berth and North Cargo Pier 8 Berth Dredging projects (Poston/Long)
- (13) Consideration of authorizing advertising for professional services in accordance with the Consulting Services Procurement Policy for Appraisal services for Port Canaveral and authorizing approval of extending the current contracts through August 2011 (Denig/Tatum)
- (14) Consideration of approving Alternate Bid #7 in the amount of \$3,561,820.00, previously not accepted, for the Misener Marine Pier contract for dredging of the CCO at future NCB-5, subject to FDOT grant approval (Walsh)
- (15) Consideration of authorizing purchase orders totaling an amount not to exceed \$414,000.00 to David Miller and Associates, Inc., CH2M Hill, Halcrow, Inc., and Dial Cordy and Associates, Inc. for additional consulting services to complete the Section 203 project (Noble/Tatum)

2. Staff Discussions/Presentations

- a. GrayRobinson, P.A. – Proposed Code of Ethics Policy (Thomas J. Wilkes/Payne)

3. Engineering and Planning

None

4. Accounting and Finance

- a. Consideration of approving the Financial Reports for April 2011 and Attorney Fees for April 2011 (Long)

E. Public Comments

F. Commissioner Reports and Comments

G. Adjournment until next scheduled meeting to be held 2:00 p.m. Wednesday, June 15, 2011