

If you would like to speak before the Canaveral Port Authority Board of Commissioners during Public Comments on a topic relevant to the Canaveral Port Authority Commission Agenda for this meeting, please complete a Public Comment Request card and give the card to the recording secretary. Public Comment Request cards are located near the outside entry doors next to the agenda for this meeting.

1. Please proceed to the podium when your name is called by the Commission Chairman and re-state your name for the recording secretary.
2. You will have **THREE MINUTES** to speak before the Board of Commissioners.
3. All statements are to be directed to the Commission Chairman; you may not address or question Board members or Port staff individually unless specifically directed to.

No Board action will be taken on requests during Public Comments unless determined by the Commission Chairman to be an emergency. Any other requests for Board action may be placed on the agenda for a subsequent meeting.

CANAVERAL PORT DISTRICT BOARD OF COMMISSIONERS

**Wednesday, January 25, 2012
Port Commission Room
Port Canaveral, Florida 32920**

AGENDA

This meeting is open to the public

2:00 p.m.

- A. Meeting called to order and Pledge of Allegiance
- B. Approval of Agenda for this Meeting
- C.
 - a. Election of Officers
 1. Chairman
 2. Vice-Chairman
 3. Secretary/Treasurer
 - b. Selection of Port Ambassadors
- D. Personal Appearances and Presentations
 1. Service Awards Recognition
 2. Cape Canaveral Lighthouse Foundation - Bob Merrilees (Payne)
 3. Inlet Management - Dr. Kevin Bodge, Olsen Associates (Noble/Walsh)
- E. Reports
 1. Chief Executive Officer
 - a. Status of on-going business
 - b. Consent Agenda
 - (1) Consideration of approving the Minutes of the December 7, 2011 Commission Meeting (Payne)
 - (2) Consideration of approving the Minutes of the December 7, 2011 Special Meeting (Payne)
 - (3) Consideration of approving Commissioner Minor Expenses for December 2011 (Long)
 - (4) Consideration of approving membership in The International Association of Ports and Harbors (Payne)
 - (5) Consideration of approving a contract between the Florida Department of Corrections and the Canaveral Port Authority for the use of an inmate labor squad for a period of ten months, effective April 1, 2012 through January 18, 2013 (Hellebrand)

- (6) Consideration of approving the Selection Committee's ranking for Plans and Studies as recommended in the Port Canaveral Consolidated System-Wide Risk Management/Mitigation, Continuity of Operations, and Resumption of Trade Plan (PUR-RFP-11-11) and authorize staff to negotiate and execute a contract with the top ranked company, Good Harbor Consulting, for an amount not to exceed \$330,035 (Hellebrand)
- (7) Consideration of approving assignment of William Moberg, LLC 30 year lease dated April 1, 1989, as amended, contingent upon approval of the assignment document by Port Counsel (Denig/Long)
- (8) Consideration of approving termination of Atlantic Coast Bonded Storage Office Space lease dated April 1, 2004, for non-payment of rent (Denig/Long)
- (9) Consideration of authorizing the extension of continuing consultant contracts through the date indicated with the rates as shown (Walsh)
- (10) Consideration of approving the Selection Committee's recommendation of negotiating and award of a Construction Management Contract for the Fire Station and Operations Building (Perley/Walsh)
- (11) Consideration of approving the Selection Committee's recommendation of negotiating and award of a Construction Management Contract for the Welcome Center and Cove Phase I (Perley/Walsh)
- (12) Consideration of authorizing a contract modification (P09370) to GWWO for expanded scope and engineering including Wind Tunnel testing, fire pumps, added structure and Cove lighting programs in the amount of \$130,731.90 (Perley/Walsh)
- (13) Consideration of authorizing advertising a 2-Step Request for Proposal for Construction Management at Risk Services for the Cruise Terminal 10 Lobby Expansion and Ticket Counter Upgrades; budget is \$465,000 (Perley/Walsh)
- (14) Consideration of authorizing advertising for professional services in accordance with the Competitive Negotiations Act for requests for qualifications for Continuing Contract Construction Management Services (Walsh)
- (15) Consideration of authorizing a purchase order to Palm Harbor Homes in the amount of \$154,240 for eight (8) Jetty Park Cabins and authorization to solicit bids from Joyal and negotiate pricing for cabin installation and associated utilities (Perley/Walsh)
- (16) Consideration of authorizing staff to solicit bids for construction services for the Badging Computer Room (Perley/Walsh)
- (17) Consideration of authorization of advertising and selection for Water Quality Monitoring and Analysis Services as a 2-Step process and extending the existing contract for these services through the end of April 2012 (Noble/Walsh)
- (18) Consideration of authorizing advertising for professional services in accordance with the Competitive Negotiations Act for requests for qualifications related to Environmental Property Management - Engineering (Noble/Walsh)
- (19) Consideration of authorizing advertising for qualifications for professional services for Environmental Property Management - non engineering (Noble/Walsh)
- (20) Consideration of authorizing a Request for Proposal for On Port Car Rental Concessions and Facilities as part of the CT-6 Garage retail area structures (Walsh)
- (21) Consideration of approving First Amendment to the Chief Executive Officer's Employment Agreement (Bistline/Long)
- (22) Consideration of approving revisions to the Variable Compensation Program for employees (Long)
- (23) Consideration of authorizing a Request for Proposal for Property Management Services (Payne)

(24) Consideration of authorizing a Request for Proposal for Management Consulting Services on a continuous contract basis with the selection of no more than three of the top ranked firms for consulting assignments as required over a five year period (Walsh)

(25) Consideration of approving the Selection Committee's recommendation of negotiating and award of contracts for Energy Efficiency Improvements (Noble/Walsh)

- PUR-ITB-12-2, Energy Conservation Measures – HVAC Controls & Integration
- PUR-ITB-12-3, Energy Conservation Measures – Lighting & Relamping

(26) Item Pulled

2. Staff Discussions/Presentations

- a. Victory Casino Cruises (Long)
- b. Presentation on Clear Channel Outdoor, Inc. Agreement and Advertising Acceptance Policy (Harvey)
- c. Lobbying Services (Payne)

3. Engineering and Planning

None

4. Accounting and Finance

- a. Consideration of approving the List of Bills and Attorney Fees for December 2011 (Long)

F. Public Comments

G. Commissioner Reports and Comments

H. Adjournment until next scheduled meeting to be held 2:00 p.m. Wednesday, March 14, 2012