

ENERGY CONSERVATION MEASURES – RETROCOMMISSIONING
PUR-ITB-12-4

CANAVERAL PORT AUTHORITY
NOTICE TO BID

Sealed proposals will be received by the undersigned at the Canaveral Port Authority, Purchasing Services, 445 Challenger Rd. Suite 301, Cape Canaveral, Florida 32920 for **Energy Conservation Measures – Retrocommissioning, until 2:00 PM EDT, December 28, 2011**, at which time and place the bids will be publicly opened and read aloud.

The Work is generally described as follows: **Perform retrocommissioning services with implementation on the HVAC systems and controls at Cruise Terminals (CT) 5, 8, and 10, including the chilled water plants.** Estimated project cost is approximately **\$156,000** excluding alternates.

All work shall be bid as follows:

- Base bid shall include provisions in accordance with the Grant Agreement 17655, including Appendix F, Federal Funding Grantee, Subgrantee and Contractor Provisions, available on CPA website. Interested Parties must demonstrate implementation of at least 5 successful projects using the provisions of the Davis-Bacon and Buy American Act. Respondents shall be committed to completing all work within the grant time deadline of April 29, 2012.
- Alternate bid shall be provided for cost and schedule, not subject to the federal grant requirements or time deadline of April 29, 2012.

Bidders may submit bids designating participation for the alternate bid only, in the circumstance that Canaveral Port Authority awards all or portions of the project outside of the federal grant process.

All qualified businesses, especially those classified as MBE and/or WBE, Small Business, HubZone, Service Disabled Veteran and Veteran Owned Small Businesses are encouraged to submit bid proposals.

A certified or cashier's check on a national or state bank or a bid bond in a sum not less than five percent (5%) of the amount of the base bid, made payable to the Canaveral Port Authority, shall accompany each proposal as a guarantee that the bidder will not withdraw from the competition after the opening of proposals. In the event the contract is awarded to a bidder, Bidder is required to furnish a Public Construction Bond before entering into a contract. Failing to do so may result in the Owner retaining the bid bond for liquidated damages. Proposals shall be prepared, addressed and submitted in compliance with instructions as set forth in the Contract Documents.

A **mandatory** pre-bid site visit is scheduled for 8:30 AM on December 6, 2011 at 445 Challenger Rd, Cape Canaveral, FL 32920. Due to badging requirements, all attendees **must** pre-register by submitting a site visit pre-registration form (available on CPA website) at least 24 hours in advance of the site visit.

To obtain further bid information, interested parties must submit a bidder registration form (available on CPA website). Direct all inquiries to Karen Pappas at (321) 783-7831, extension 219 or kpappas@portcanaveral.com. All references to CPA website shall mean <http://www.portcanaveral.com/general/bids.php>.

The Owner reserves the right to reject all proposals with or without cause, to waive technical errors and informalities, and to accept the proposal that best serves the Owner.

The Canaveral Port Authority

By _____
Karen Pappas
Purchasing Manager

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